

**TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Third Board of Director's Meeting
2017-2018**

**Henry B Gonzalez Convention Center, San Antonio Texas
June 17, 2018**

President Laura Mason called the 3rd Board of Director's Meeting of the Texas Association for School Nutrition (TASN) to order at 3 p.m. on June 17, 2018 at the Henry B Gonzalez Convention Center, San Antonio Texas.

Invocation was given by Serena Spivey, Area 5 Representative.

Laura Mason, President, welcomed all to the meeting.

Roll Call

Secretary, Ashlee Kane circulated a sign-in sheet. 19 members signed in. A quorum was established.

Committee to Approve Minutes

Krista Scott and Dawn Foos appointed to approve the minutes.

Since the last board meeting, the board adopted no motions by electronic/fax vote.

Standing Rules

In your packet are the board standing rules that were adopted at our first meeting in October. Reminder that these rules are still enforced for the meeting and will not be read and voted on. This is something that will take place at the first board meeting of every year and then stand for the rest of the year.

Approve Meeting Agenda

The agenda was modified and adopted.

Treasurer's Report

The financial statement was given by Treasurer, Kevin Truong. Updated up until May. June is still being processed. Conference expenses will hit in June.

Report of Officers

Executive Committee members were given the opportunity to make oral reports and submit written reports.

Report of the Executive Committee (EC)

Ashlee Kane, Secretary, presented the report of the Executive Committee:

Motion to market value increase raise for the TASN HQ staff to be effective September 1, 2018.

Motion to authorize nights for board meeting, conference, industry, travel of board members and area representative, standing committee read as follows:

ARs, Chair of AR and standing committee will receive one night for board meetings, three nights for conferences and 2 nights at industry if required to attend.

Motion to TASN can use cash set aside for reserve for the use of purchasing computers/laptops and servers.

Report of Headquarters

Karen Andrasi, Executive Director of TASN – written report has been filed. Call for nominations is open. Forms are online. This is 2nd largest conference for booth sales. 1224 attendees registered.

Report of Area Representatives

Jeannie Stallings, Chair of Area Representatives - written report has been filed. ARs have attended several chapter meetings and submitted their written reports. They have attended site visits and installed new local board members. Six ARs won the Diamond Leadership Award.

Report of Standing Committees

Education Committee – Betty Stanley, Chair

Written report has been filed.

Industry Committee – Vince Varjabedian, Chair

Written report has been filed.

Membership Committee – Pamela Mallory, Chair

Written report has been filed. 8, 9, 11, and 12 area ARs needed. Adding area 8 and 12 position to the election for a one year term. Motion passed.

Public Policy & Legislation Committee – Darin Crawford, Chair

Written report has been filed. Get involved in TASN.

Report of Other Committees/Special Reports

None.

Unfinished Business

Database

Karen thanked members for their patience. She will get a scope of work and timeline from both YourMembership and Naylor. A decision will be made after all the information is received.

State Affiliate Agreement

Laura explained the State Affiliate Agreement. The agreement and amendments requested are located on the app for conference and the computers by registration. The EC wants member's feedback and responses. Familiarize members with the agreement. The benefits are united voice, sharing affiliation under larger association and a legislative voice.

New Business

Staff Benefits

Motion to market value increase raise for the TASN HQ staff to be effective September 1, 2018. Motion passed.

2018-2019 Budget

Motion passed at the last meeting. Budget will be completed in July by the new board.

Travel Reimbursement for Board Members

Motion to authorize nights for board meeting, conference, industry, travel of board members and area representative, standing committee read as follows:

ARs, Chair of ARs and standing committee will receive one night for board meetings, three nights for conferences and 2 nights at industry if required to attend. Motion passed.

Board Meetings

Request to change the structure of board meetings. Discussion to add another board meeting at the end of conference. There are things that need to be addressed after installation of the new board. The 2nd meeting in October, 3rd in February and 4th meeting if needed.

Laptops

Motion that TASN can use cash set aside for reserve for the use of purchasing computers/laptops and servers. Motion passed.

For the Good of the Order

None

Announcements:

- A. SNA ANC - July 9-11, 2018 Las Vegas, NV
- B. Headquarters Closed for Labor Day September 3, 2018
- C. TASN Industry Seminar October 29-31, 2018 Dallas, Texas
- D. TASN First Board Meeting October 3-4, 2018 Austin, Texas
- E. SNA SNIC January 12-15 2018, Austin Texas
- F. TASN Second Board Meeting February 2018 TBD Austin, Texas
- G. SNA LAC February 24-26, 2019 Washington, DC
- H. SNA Leadership Conference May 8-11, 2019 Sarasota, FL
- I. TASN Annual Conference June 22-25, 2019 Grapevine, TX

There being no further business, the President adjourned the meeting at 3:38 p.m.

Respectfully Submitted,

Ashlee Kane
TASN Secretary 2017 – 2018

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2018

San Antonio, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Laura Mason

TYPE OF MEETING 3rd 2017-2018 Board of Directors Meeting

OFFICE/COMMITTEE President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Conference Planning, Membership and Industry Committee Calls
Researched and had demos for 2 potential software systems to combine databases and upgrade website
Prepared for EC, BOD, and Annual Meetings
Prepared for chapter leadership class
Worked on procedure to communicate affiliate agreement info to membership
Responded to letter with corrective information regarding Child Nutrition Programs

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 16, 2018

San Antonio

DATE OF MEETING

PLACE OF MEETING

NAME Shelly Copeland

TYPE OF MEETING 3rd Board Meeting 2017-18

OFFICE/COMMITTEE President Elect

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Conference Planning Committee:

Participated and lead discussion for conference calls regarding 2018 Conference

 Wrapped up planning with a final call on May 17, 2018

 May 4 conference call - Discussion of 2nd General Session Forum

Industry Committee Conference Calls:

Participated in scheduled calls

Plan of Action:

Participated and lead discussions for completion of the Plan of Action 2018-19

 Conference Calls: April 5, 12, 18 & 31

 Additional discussion/planning at NLC

Attended:

SNA Leadership Conference, Long Beach, CA - April 24-27

 Participated in Preparing for Your Presidency Pre-Con Session

TASBO Conference - Included a Legislative Update from TASN PP&L Chair, Darin Crawford

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

DATE OF MEETING _____ San Antonio, Texas
PLACE OF MEETING _____

NAME Melissa Bryan

TYPE OF MEETING 3rd Board of Director's Meeting

OFFICE/COMMITTEE Vice President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended LAC Washington, DC (Met with Legislators regarding key topics about Child Nutrition)

Attended Leadership Conference California (preparation for TASN Presidency)

Participate in monthly Industry Conference Calls

Participate in monthly 2018 Conference Planning Calls

Continued to discuss and work with TASN HQ about ideas and themes for 2019 Conference.

Various Votes and email feedback on various TASN related subjects

Continue Goals President's Plan of Action 2017/2018 Fueling Future Leaders

June 14, 2018 and June 15, 2018 TDA Conference Austin, Texas Business of Numbers and Nutrition

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

June 17, 2018
DATE OF MEETING

San Antonio
PLACE OF MEETING

NAME Debbie Needham

TYPE OF MEETING Board Meeting

OFFICE / COMMITTEE Imm. Past President

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

- 1) Feb. Board Mtg - Austin
- 2) April 7th - San Antonio Nat'l School Board Conference presentation w/ SNA
"Stop the Block"
- 3) June - 17-20th - TASN Conference

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

6/16/2018
DATE OF MEETING

San Antonio
PLACE OF MEETING

NAME : Ashlee Kane

TYPE OF MEETING Third Board Meeting

OFFICE/COMMITTEE Secretary

Submit to the Secretary.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report:

As _____ *I have accomplished the following since the last board meeting:*

Attended LAC, met with legislators
Held Classes for TASN in April through local association
Submitted article for TASN Summer
Promoted the Spring Drive at local meetings and Klein's Weekly updates



TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

06/17/2018

Henry B. Gonzalez Convention Center

DATE OF MEETING

PLACE OF MEETING

NAME Kevin Truong

TYPE OF MEETING Third Board of Directors Meeting

OFFICE/COMMITTEE Treasurer/Finance Committee

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

February: Signed check for Gindler, Chappell, Morrison & CO for Financial Audit

February: Submitted article for Spring Issue of TASNews

February: Voted on comp for Past Presidents to attend TASN

February: Participated on EC conference call

March: Went to LAC in Washington D.C.

March: Worked on 2018-2019 Budget

March: Signed check for Marriott Austin South

March: Signed deposit check for Bear A/V

April: Discussed Database purchase

April: Signed The County Line contract

May: Signed Catering contract and BEO for meals at conference

June: Signed check for The County Line

June: Signed check for Darling Promo

June: Signed check for Bear A/V

June: Signed check for The Expo Group

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 17, 2018

San Antonio, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Jeannie Stallings

TYPE OF MEETING Third Board Meeting

OFFICE/COMMITTEE Chair of Area Representatives

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Contacted all Area Representatives to reach out to areas that do not have a chapter

Taught in numerous certification classes through-out the year this gave me the opportunity to go to classrooms promoting TASN events and membership

Submitted article for TASN news

Submitted Presidents Plan of Action

Installed officers with Michelle Skiles in Fort Bend ISD

Sent numerous e-mails on our membership drive and ask Area Representatives to reach out to areas that did not have an Area Representative

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

6/17/18

San Antonio, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Betty Stanley

TYPE OF MEETING Third 2017-2018 Board Meeting

OFFICE/COMMITTEE Education Committee

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

I attended the Second Board Meeting in February held in Austin Texas.
I hosted the second half of the Directors Academy in February held in Austin, Texas.
I assisted TASN Headquarters staff member Christina Mosney is selecting scholarship and award winners.
I helped to recruit volunteers for TASN Annual Conference.
Attended TASN annual Conference.



Please scan and email this form to heatherd@tasn.net or fax to: 512-371-0125 by **May 1, 2018**

Dear TASN Exhibitor,
Please use the form below to identify the company representatives for each booth space you have purchased so we may prepare name badges before the event. Exhibitor name badges will be released at Exhibitor Registration between 7:00 am and 5:00 pm on Monday, June 18. You will not need a name badge during move-in, however, you will need it once the conference begins. **Your name badge is your ticket to the Exhibitor Hall and all Exhibitor related conference events.**

Company Name Borden Dairy
Booth Number (s) 616 & 618
*Contact Person for Booth Vince Vargabedian Title _____
Email Vince.Vargabedian@bordendairy.com
Mailing Address 1406 Happy Hollow
Street
New Braunfels TX 78132
City State Zip

Note: There will be five (5) badges provided for each 10' x 10' booth space purchased. If you have more than one booth please make a copy of this form and complete for each booth.

Please list your name badge requests. **Badges will be printed exactly as they are typed or written below:**

1. Vince Vargabedian
2. Jimmy Boyd
3. Cliff Cary
4. Joe Penaloza
5. DAVID Wood

Each 10x10 booth will receive 2 tickets to the Industry Evening Event on Tuesday June 19, 2018. These tickets will be released **only** to the Company Booth Contact named above. Please confirm that you will be attending the event by checking "yes" or "no":

Yes No

I would like to purchase _____ additional tickets @ \$100 each

Credit Card Number _____

Circle One: Visa MC Am/Ex Discover

Expiration Date _____ Security Code (# on back of card) _____

Name on Credit Card _____

Signature _____

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

6/17/18

San Antonio, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Pam Mallory

TYPE OF MEETING Board of Directors Meeting

OFFICE/COMMITTEE Membership Chair

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report has been filed. Thank you for re-electing me as Membership Chair. New Membership form is available starting August 1, 2018. This is the only form that will be accepted. We will continue to hold 2 membership drives each year. Information for membership drives is on the new form.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended Last BOD and AR meetings
Presided over Membership meetings
Worked on combining membership forms into one form to use all year including during membership drives
Multiple membership committee calls
Reviewed SNA Affiliate information and gave feedback

TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

6-17-18
DATE OF MEETING

San Antonio, Texas
PLACE OF MEETING

NAME : Terry Mendez

TYPE OF MEETING Third Board Meeting

OFFICE/COMMITTEE Organizational Affairs

Prepare in duplicate and submit one copy to the secretary (White), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report:

As OAC Chair *I have accomplished the following since the last board meeting:*

- Worked with the President and Executive Director on proposed Amendments to Bylaws which will be presented at the Annual Meeting.



TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2018

San Antonio, TX

DATE OF MEETING

PLACE OF MEETING

NAME Darin Crawford

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Public Policy & Legislation Committee

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Worked with HQ on dates for LAD 2019.

Worked with HQ, President Mason, and members on questions and logistics for the TASN candidate forum.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Worked with HQ, President Mason, and members on questions and logistics for the TASN candidate forum.

Travelled to Fort Worth to present on advocacy for TASBO in March 2018.

Travelled to Beaumont to present on advocacy for Region 5 in April 2018.

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

6/18/2018

San Antonio, TX

DATE OF MEETING

PLACE OF MEETING

NAME Alexandra Molina

TYPE OF MEETING Annual Meeting

OFFICE/COMMITTEE Area 1 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

.Written report filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended chapter meetings for PSJA & Mercedes ISD

Submitted article on Area 1 to TASN News

Assisted McAllen ISD in reestablishing McAllen School Nutrition Association Chapter. McAllen Association will have 11 members attend conference as new members to TASN

Held training and information session at La Feria ISD as they are restarting their chapter

Held training and informations session at McAllen ISD to restart the Rio Grande Valley Association of School Nutrition which is a chapter of area directors and a great source of mentoring, training, and problem solving.

Second meeting to be held June 12th prior to TASN conference.

Presented at Region One Food Nutrition Advisory Committee on TASN Conference and role of Chapters for employees at school districts.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

06/18/18
DATE OF MEETING

San Antonio
PLACE OF MEETING

NAME Michelle Skiles

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area 2

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

I went to Lamar CISD and talked to about 40 managers about joining TASN
I installed officers w/ Jeannie Stallings at Fort Bend ISD
I have been in contact with most of my schools in area 2
I ran for Area Chair
Applied for Director Academy
I have a meeting set up with Region 8 on July 11th & 12th for a call of leadership in that area
Recruited an Area 2 person to take my place.
Also wrote article in all of the TASNnews
Recruited 17 new members

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2018

San Antonio, Tx

DATE OF MEETING

PLACE OF MEETING

NAME Krista Scott

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area 3 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended required meetings

Communication with chapter presidents regarding spring membership drive, certification, etc.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

6/18/2018

San Antonio, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Flo Green

TYPE OF MEETING Annual Board Meeting

OFFICE/COMMITTEE Area 4 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended Board Meeting

Contacted Area that are not active to meet and restart up their chapters or start a new chapter.

Attended Chapter meeting and membership drives

Attended mini workshop at Region 5

Volunteer at the Gift of Life Cancer Center

Volunteer at the Texas Food Bank

Help feed the Homeless at Some other Place

Attended TASN Conference in San Antonio, Texas

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 17, 2018

Austin, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Serena Spivey

TYPE OF MEETING Third Board of Directors Meeting

OFFICE/COMMITTEE Area 5 Rep

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

1. Attended Second Board Meeting in Austin, Texas
2. Submitted Article to TASNews for Area 5
3. Sent various emails to Area TASN Chapters
4. Went to Belton, Texas to install the chapter officers for the Belton Association of School Nutrition, judged cafeteria cheers and table decorations

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2018
DATE OF MEETING

San Antonio
PLACE OF MEETING

NAME Dawn Foos

TYPE OF MEETING 3rd Board Meeting for TASN

OFFICE/COMMITTEE Area 6 Representative / Industry Committee

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended all 3 Board Meetings
Attended 2017 Annual Meeting
Attended two Industry Committee Meetings
Had booth for TASN set up at the ESC Region 11 Summer Workshop
Received my Diamond Leadership Award
Have recruited members for TASN
Sent out literature to Chapters from TASN
Participated in Local Leadership Training
Attended Board Training
Wrote Articles for TASN News
Sent out E-Blast to Chapters for "Call to Leadership"
Represented TASN at one of the North Texas Directors Meetings
Handed out Pamphlets & TASN News at 2 Directors Meetings
Worked with our ESC Region 11 to make sure the classes were TASN Certified.
Reached out to other school districts to find someone to run for Area 6.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

February 14, 2018

Austin, Tx

DATE OF MEETING

PLACE OF MEETING

NAME Janet Bell

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area 7 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended all local chapter meetings as Treasurer
Taught Level One certification classes for ECISD
Attending work shop at Region 18 June 6th and 7th and will promote TASN
Promoted TASN membership at our Local Spring Fling

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2018

San Antonio, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Brenda Rodriguez

TYPE OF MEETING Thrd Board of Directors Meeting

OFFICE/COMMITTEE Area 10 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

*Attended committee meeting in Austin,

*Attended Second Board of Directors meeting

*Presented at local district managers meeting, for membership and chapter

*Reached out to successor to offer support

*Submitted Article for TASNews



TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

June 17, 2018
DATE OF MEETING

San Antonio Tx
PLACE OF MEETING

NAME Karen Andrasi, CMP

TYPE OF MEETING 3rd Board Meeting

OFFICE/COMMITTEE Executive Director

Prepare in duplicate and submit one copy to the secretary (White), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Thank you for another successful year. The TASN staff has been working on their sections of the Plan of Action. HQ's has worked to increase Membership and TASN awareness by increasing our presence on Social Media, sending out more information about our programs and working with the AR's, Membership Chair and the Chair of the AR's.

We are looking forward to a great Conference and thank everyone for the assistance in preparing for this event.

- TASN has collected \$ 33,150 in sponsorship
- TASN sold 316 booths
- Have over 1224 attendees
- TASN will be selling emporium items

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Since the last Board Meeting in February 2018, I have participated in the following:

Attended:

- SNA LAC – Washington DC
- SNA Leadership Conference – Long Beach, CA
- TASN BOD Training –San Antonio, Texas
- Site visit for the 2018 Industry Seminar to be held in Dallas at the Renaissance Hotel

Other items:

- Prepared the draft Budget for 2018-2019.
 - Prepared the Staff 2018 -2019 Calendar.
 - Worked with Shelly Copeland, Melissa Bryan, and Michael Francis on the Plan of Action (President's and local Chapter's)
 - Completed the Quarterly Reports for the 941, SUI, FUTA and Sales Tax.
 - Reviewed Investment material sent by Edward Jones to make financially sound decisions for the Association.
 - Revised the TASNews schedule to align with our events
 - TASN had great representation at the SNA LAC in Washington, DC
 - Contracts have been secured for the:
 - 2018 October Board meeting
 - 2018 October Industry Seminar
 - 2019 Convention Center and Hotel
 - 2019 February Board meeting
- I am working on contracts for 2020 Conference and 2019 Industry Seminar.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

Market Value Increase Raise for the TASN HQ Staff
to be effective September, 1, 2018

Rationale/Background:

Salaries raised to Market Values

Financial Impact/Staff Time Impact/Volunteer Time Impact:

total amount 8840.⁰⁰

Motion by Individual or Committee:

Melissa Bryan

Second by (if needed):

James Spillup

Third by:

(Bylaw or Policy & Procedures change)

Date:

6/17/18

Motion: Adopted Rejected Amended Tabled

Headquarters Only:

Date Bylaw changed in official document: _____; Initials: _____

Date Policy and Procedure changed in official document: _____; Initials: _____

No change needed: Initials: _____

#2

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

Authorized nights for Board Meetings
Conference, Industry, Travel of Board members
and Area Reps, Standing Committees read
as follows. ~~As follows~~
AB's, Chair of AR, + Standing Committee: ONE
night @ Board Mtg, Three nights @ conference and
2 nights at Industry Seminars (if required to attend.)
Rationale/Background:

~~Clearup~~ Cleanup of luggage regarding travel of
Board, E.C., AR's ~~and~~ allowing for
duties of position.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Estimated ^{Financial} impact approx 7,000.⁰⁰

Motion by Individual or Committee: Exec. Committee

Second by (if needed): Kevin Truong

Third by: _____
(Bylaw or Policy & Procedures change)

Date: 6-17-18

Motion: Adopted Rejected Amended Tabled

Headquarters Only:

Date Bylaw changed in official document: _____; Initials: _____

Date Policy and Procedure changed in official document: _____; Initials: _____

No change needed: Initials: _____

CK

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

TASN use cash set aside for reserve for the use of purchasing computers/laptops and a server.

Rationale/Background:

Current computers and laptops in use were purchased in 2008 and 2012.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Cost not to exceed \$30,000

Motion by Individual or Committee: Snelly Oppland

Second by (if needed): Melissa Bryan

Third by: (Bylaw or Policy & Procedures change)

Date: June 16, 2018

Motion: [X] Adopted [] Rejected [] Amended [] Tabled

Headquarters Only:

Date Bylaw changed in official document: ; Initials:

Date Policy and Procedure changed in official document: ; Initials:

No change needed: Initials:

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

Third Board of Directors Meeting

June 17, 2018

I have approved the minutes of the third 2017 - 2018 Board of Director's meeting of the Texas Association for School Nutrition held on June 17, 2018 at the Henry B Gonzalez Convention Center, San Antonio Texas.

Krista Scott

June 27, 2018

Signature

Date

Krista Scott

Dawn Foos

Please note the following correction and/or additions to the minutes:

page 1 - 3rd should be changed to 3rd.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

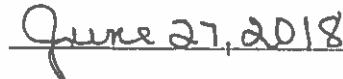
Third Board of Directors Meeting

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I have approved the minutes of the third 2017 - 2018 Board of Director's meeting of the Texas Association for School Nutrition held on June 17, 2018 at the Henry B Gonzalez Convention Center, San Antonio Texas.



Signature



Date

Krista Scott

Dawn Foos

Please note the following correction and/or additions to the minutes: