



TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

_____ **Date of the Meeting**

_____ **Location of Meeting**

Board Member Name _____

Type of Meeting _____

Office/Committee _____

Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.

Oral Report: The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

Written Report: List all activities you have participated in relation to TASN since the last Meeting.

Strategic Plan update: Include all items completed