

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

DATE OF MEETING

PLACE OF MEETING

NAME _____

TYPE OF MEETING _____

OFFICE/COMMITTEE _____

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)