

**TEXAS ASSOCIATION FOR SCHOOL NUTRITION**  
**First Board of Director's Meeting**  
**2018-2019**  
**Austin Marriott South, Austin, Texas**  
**October 4, 2018**

President Shelly Copeland called the 1st Board of Director's Meeting of the Texas Association for School Nutrition (TASN) to order at 12:21 p.m. on October 5, 2018 at the Austin Marriot South, Austin, Texas.

Invocation was given by Tanisha Bodden, Area 4 Representative.

Shelly Copeland, President, welcomed all to the meeting.

**Roll Call**

Secretary, Ashlee Kane circulated a sign-in sheet. 18 members signed in. A quorum was established.

**Committee to Approve Minutes**

Janet Bell and Pamela Mallory were appointed to approve the minutes.

**Standing Rules**

The board standing rules were read by Debbie Needham, OAC and adopted. These rules are enforced for the meeting and will not be read and voted on at the following meetings. This is something that will take place at the first board meeting of every year and then stand for the rest of the year.

**Approve Meeting Agenda**

The agenda was modified and adopted.

**Appointments**

Teller/Page was appointed to Sherry Trevino.

**Approvals**

Since the last board meeting, the board adopted two motions by electronic/fax vote:

A motion to approve the 2018-2019 Budget. It was adopted.

A motion to approve the revisions to PPM. It was rejected.

### **Treasurer's Report**

The financial statement was given by Secretary/Treasurer, Ashlee Kane.

### **Report of Officers**

Executive Committee members were given the opportunity to make oral reports and submit written reports.

### **Report of the Executive Committee (EC)**

Ashlee Kane, Secretary/Treasurer, presented the report of the Executive Committee:

Motion to remove Level 1 requirement for the Director's and Manager's Academy. This is in hope to increase attendance for next year. The motion was adopted.

Motion to move that TASN will pay for TASN Industry Seminar. This will help the chair build relationships with ISD's and Industry personal. The financial impact will not exceed \$1200.00. The motion was adopted.

Motion to move that speakers/teachers be paid \$100.00 per class during TASN conference/Industry Seminar effective October 4, 2018. The rationale is to recruit presenters/speakers for TASN events. This amount will not exceed \$5000.00 per budget year. The motion was tabled.

Motion to move that the TASN employee insurance plan be changed to United Healthcare Choice Gold Premium value AVWW. Dental/Vision Renewal plan payment increase be accepted. The current health plan is being discontinued and available plan replacement is more costly. Analysis of available plans was conducted to determine most value for the price. Health insurance will increase \$24.00 per employee per month. The dental/vision increase is \$2.00 per employee per month. The total financial impact is \$1248 per year. The motion was adopted.

Motion to change the bylaws 12.1.1.5 to allow 2<sup>nd</sup> year nominee committee members be able to be nominate to run for office. This will enable more candidates to run for office. The motion was adopted contingent on bylaw amendment at the Annual Meeting.

Motion to move that past president who serves on the executive committee attend SNA LAC effective 2019 LAC. This financial impact will not exceed \$2500.00. The motion was adopted.

Motion to move that TASN pays for all Area Representatives and Committee chairs to attend conference registration at early bird fee. Industry chair will receive a refund towards their booth equal to early bird rate. The financial impact will not exceed \$4590 changes each year. The motion was adopted.

### **Report of Headquarters**

Karen Andrasi, Executive Director of TASN – written report has been filed.

### **Report of Area Representatives**

Michelle Skiles, Chair of Area Representatives - written report has been filed. Site visits have been made by area representative to ESC during professional development and at membership drives. Emails to areas

schools to notify districts about certification classes have been sent. Monthly conference calls are being conducted.

### **Report of Standing Committees**

#### **Education Committee** – Lacy Willey, Chair

Written report has been filed. A motion to level 1 certification hours be decreased to 16 hours with one year school food service experience. This would include 8 hours safety/sanitation, 4 hours customer service and 4 hours recognizing a reimbursable meals. This would be effective July 1, 2019. This will align with SNA Level 1 requirements, will allow managers academy to have more class material and promotes overall specialty in school food service program. The impact will save staff headquarters time. The motion was adopted.

#### **Industry Committee** – Vince Varjabedian, Chair

Written report has been filed. A motion to move that effective conference 2020, booth prices will increase to \$100.00 to include member in line at premium corner and non-member inline ad premium corner spaces. The prices for conference booth space have not been increased since 2011 for members and 2015 non-members. The motion was adopted.

#### **Membership Committee** – Pamela Mallory, Chair

Written report has been filed.

#### **Public Policy & Legislation Committee** – Darin Crawford, Chair

Written report has been filed.

### **Report of Other Committees/Special Reports**

Nominating Committee Chair, Damore Gouda.

Interviews conducted for the nominees. Slate is not full and was not accepted by the finance committee. It was proposed to extend the deadline to December 31, 2018.

## **Unfinished Business-NONE**

### **New Business:**

#### **State Affiliate Agreement**

EC met with SNA at SNA ANC. TASN resubmitted amendments for the agreement. TASN has not heard back. October 17<sup>th</sup> is the board meeting SNA will be reviewing our recommendations.

#### **Naylor**

The company cannot provide the services needed for TASN. Other databases are being researched. A refund has been requested.

#### **Industry Seminar**

Attendance has been down since moved to October instead of when the seminar is usually held in January. It will be brought to Industry Seminar for feedback to see if members would like to move back to January.

#### **Conference-discuss locations**

2019 Grapevine, 2020 Austin, and 2021 San Antonio or Fort Worth are the locations planned. 2019 Industry is at Woodlands Waterway. TASN will host an Industry Seminar before plans will be made to have a conference there. The fear is that it will not have enough close hotels to hold all the attendees.

#### **Policy and Procedure Manual Updated**

Changes will be made to the PPM and a board vote will be sent out. Please vote.

#### **Plan of Action Spreadsheet**

Information imported by the board to a google doc form.

**For the Good of the Order**

LAC drawing held for board members who have not attended. Michelle Skiles won a paid trip and will be attending for 2019 LAC.

**Announcements:**

- A. SNA SNIC January 12-15 2019, Austin Texas
- B. TASN Second Board Meeting February 5-6 2019 Austin, Texas
- C. SNA LAC February 24-26, 2019 Washington, DC
- D. SNA Leadership Conference May 8-11, 2019 Sarasota, FL
- E. TASN Annual Conference June 23-26, 2019 Grapevine, TX
- F. SNA ANC-July 14-16, 2019 St. Louis, MO

There being no further business, the President adjourned the meeting at 1:57 p.m.

Respectfully Submitted,

Ashlee Kane

TASN Secretary/Treasurer 2018 – 2019

---