

**TEXAS ASSOCIATION FOR SCHOOL NUTRITION**  
**First Board of Director's Meeting**  
**2017-2018**  
**Sheraton, Georgetown, Texas**  
**October 12, 2017**

President Laura Mason called the 1st Board of Director's Meeting of the Texas Association for School Nutrition (TASN) to order at 12:33 p.m. on October 12<sup>th</sup>, 2017 at the Sheraton in Georgetown, Texas.

Invocation was given by Flo Green, Area 6 Representative.

Laura Mason, President, welcomed all to the meeting and appointed Pam Mallory and Alexandra Grand-Molina to approve the minutes.

Secretary, Ashlee Kane, called roll of the Board. Area Representative 8, 9, 11 and 12 positions are vacant. A quorum was established. Executive Director of TASN, Karen Andrasi, was also in attendance.

Welcome of special guest former Past Presidents Sandra Campbell and Gracie Garcia.

**Adoptions**

Terry Mendez-Arauz, Organizational Affairs chair read the The Standing Rules. They were adopted by a unanimous vote of Board Members. The agenda was adopted with added changes to new business with authorization of the President to make changes as necessary.

**Presentation**

The financial statement was given by Treasurer, Kevin Truong. Budget adjustment prior to the next Board meeting if needed.

**Report of Officers**

Executive Committee members were given the opportunity to make oral reports and submit written reports.

## **Appointments**

Timekeepers and Tellers are not appointed per parliamentarian.

## **Report of Officers**

Executive Committee members were given the opportunity to make oral reports and submit written reports.

## **Report of the Executive Committee (EC)**

Ashlee Kane, Secretary, reported that the EC met earlier on October 12th and approved the following:

A motion to the PPM that the past president may hold a position on the nominating committee section 4.6 and the nominating committee shall not include more than two members from the same area.

A motion to provide insurance for the TASN employees. United Healthcare was determined the best for medical, dental, life/accidental death with Humana as an option for vision. It is better coverage for staff.

A motion that the EC accepts the slate of nominees as is for officer and committee chair positions that currently have two candidates. EC wants to open nomination process up to secure two nominees for Area Representatives (even) and Membership Chair through December 11<sup>th</sup>.

## **Report of Headquarters**

Karen Andrasi, Executive Director of TASN – written report has been filed.

## **Report of Area Representatives**

Jeannie Stallings, Chair of Area Representatives - written report has been filed. Discussion on members wanting change in color for their area. Financial impact of color changes will be investigated and tabled until February.

## **Report of Standing Committees**

**Education Committee** – Betty Stanley, Chair

Written report has been filed. Introduction of participants in the Director's Academy – written report has been filed. A motion to add an additional scholarship in the form of complimentary registration for Industry Seminar for a person in the decision making role.

**Industry Committee** – Vince Varjabedian, Chair

Written report has been filed.

**Membership Committee** – Pamela Mallory, Chair

Written report has been filed. A motion to hold a Spring Membership Drive.

**Organization Affairs Committee (OAC)** – Terry Mendez-Arauz, Chair

Written report has been filed. Dallas ISD and Houston ISD chapters added.

**Public Policy & Legislation Committee** – Darin Crawford, Chair

Written report has been filed.

## **Report of Other Committees/Special Reports**

Nominating Committee Chair, Myra Leslie presented the accepted slate of nominees:

President Elect-Melissa Bryan

Vice President-Betty Stanley and Michael Francis

Education Chair-Lacey Willy and Calvin Pittman

Chair of Area Representatives-Flo Green and Michelle Skiles

## **Past Present Advisory Chair**

Debbie Needham updated list on past president to keep them actively involved.

## **Unfinished Business**

None.

## **New Business**

### **Future Leaders**

Academy will be formed with goal to get interest and involvement in TASN. It will begin in February.

Approval to move that the PPM that the past president may hold a position on the nominating committee section 4.6 and the nominating committee shall not include more than two members from the same area. Motion passed.

Approval to provide insurance for the TASN employees. United Healthcare was determined the best for medical, dental, life/accidental death with Humana as an option for vision. It is better coverage for staff. Motion passed.

Approval to the EC accepted the slate of nominees as is for officer and committee chair positions that currently have two candidates. EC wants to open nomination process up to secure two nominees for Area Representatives (even) through December 11<sup>th</sup>. Motion passed.

Approval to add an additional scholarship in the form of complimentary registration for Industry Seminar for a person in the decision making role. Motion passed.

Approval to hold a Spring Membership Drive. Motion passed.

## **For the Good of the Order**

Harvey-gifts for Board Members, Ashlee Kane and Jeannie Stallings.

EBlast-Grants available to through SNA to expand breakfast program.

**Announcements:**

- A. SNA SNIC – January 21-23, 2018 New Orleans, LA
- B. TASN 2<sup>nd</sup> BOD Meeting February 13-14, 2018 Austin, TX
- C. SNA LAC March 4-6, 2018, Washington, DC
- D. SNA Leadership Conference April 26-28, 2018, Long Beach, CA
- E. TASN Annual Conference June 17-20, 2018 San Antonio, TX
- F. SNA ANC - July 9-11, 2018 Las Vegas, NV

There being no further business, the President adjourned the meeting at 1:13.

Respectfully Submitted,

Ashlee Kane

TASN Secretary 2017 – 2018

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TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

First Board of Directors Meeting

October 12, 2017

I have approved the minutes of the first 2017 - 2018 Board of Director's meeting of the Texas Association for School Nutrition held on October 12, 2017 at the Sheraton in Georgetown, Texas.

**Pam Mallory**

Digitally signed by Pam Mallory  
DN: cn=Pam Mallory, o=Klein ISD, ou=Klein  
ISD, email=pmallory1@kleinisd.net, c=US  
Date: 2017.10.27 08:18:19 -05'00'

Signature

Date

Pam Mallory

Alexandra Grand-Molina

Please note the following correction and/or additions to the minutes:

Please fax your approval to Ashlee Kane at 832.249.4031 or scan and e-mail to  
akane2@kleinisd.net. Thank you!

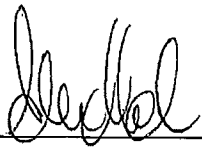
TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

First Board of Directors Meeting

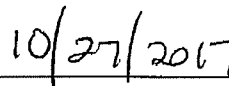
October 12, 2017

I have approved the minutes of the first 2017 - 2018 Board of Director's meeting of the Texas Association for School Nutrition held on October 12, 2017 at the Sheraton in Georgetown, Texas.



Signature

Pam Mallory



Date

Alexandra Grand-Molina

Please note the following correction and/or additions to the minutes:

Please fax your approval to Ashlee Kane at 832.249.4031 or scan and e-mail to akane2@kleinisd.net. Thank you!

**TEXAS ASSOCIATION OF SCHOOL NUTRITION**  
**Report Form**

October 12, 2017

Georgetown, TX

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Laura Mason

**TYPE OF MEETING** 1st 2017-2018 Board of Directors Meeting

**OFFICE/COMMITTEE** President President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

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Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Prepared minutes for 4th EC and Board Meeting of 2016-2017  
Prepared summary minutes for TASN News  
Prepared minutes for Annual Meeting  
Attended SNA ANC in Atlanta, Georgia in July, 2017  
Industry Seminar Committee Conference Calls  
Conference Planning Committee Calls  
Obtained sponsorship for Industry Seminar from 2 companies  
Worked on development of Leadership Program  
Attended to day to day responsibilities of President related to HQ  
Attended Industry Seminar October 9-11, 2017  
Attended 1st 2017-2018 Executive Committee Meeting



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 12, 2017

Georgetown, TX

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Shelly Copeland

**TYPE OF MEETING** Board Meeting

**OFFICE/COMMITTEE** President Elect

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

**Attended:**

TASN Conference - June 2017

SNA ANC - July 2017

SASN Chapter Meeting - September 2017

**Activities:**

Communications with EC, TASN HQ and Board Members

Participation on Conference Calls:

Industry Seminar Planning

Industry Committee

Conference Planning

**Looking forward to:**

Industry Seminar - October 2017

Board Meeting - October 2017

**TEXAS ASSOCIATION OF SCHOOL NUTRITION**  
**Report Form**

8/11/2017

Georgetown, Texas

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** MELISSA BRYAN

**TYPE OF MEETING** 1ST TASN BOARD MEETING

**OFFICE/COMMITTEE** VICE PRESIDENT

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

WRITTEN REPORT HAS BEEN FILED.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended SNA ANC in Atlanta, Georgia July 8-13, 2017

Work with TASN on Industry Theme.

Email vendors to promote sponsoring TASN Industry Seminar and follow up with calls.

Email and finalize Industry Seminar Planning Committee July, 2017

TASN Industry Seminar Planning Committee Conference Call July 17, 2017 at 1pm

TASN Industry Conference Committee Call August 16, 2017 at 9am

TASN Industry Seminar Committee Conference Call August 16, 2017 at 10:30am

TASN Industry Seminar Conference Call August 24, 2017 at 9am

TASN Industry Seminar Conference Call September 13, 2017 at 10am

TASN Conference Planning Committee Call September 14, 2017 at 9am

TASN Industry Seminar Conference Call September 19, 2017 at 9am

Attended Industry Seminar October 9-11, 2017

**TEXAS ASSOCIATION OF SCHOOL NUTRITION**  
**Report Form**

October 12, 2017

Georgetown, Texas

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Debble Needham

**TYPE OF MEETING** TASN Board Meeting

**OFFICE/COMMITTEE** Past-President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

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Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

June 2017 - TASN Conference and Board Meeting

July 2017 - SNA Conference and Events

Various communication with TASN Headquarters Bi-Weekly regarding Education, upcoming events,

September - Email communication letter to all previous Past Presidents regarding upcoming opportunities of training for leadership

\*\*\*\*\*Upcoming Event\*\*\*\*  
TASN Industry Seminar

**TEXAS ASSOCIATION OF SCHOOL NUTRITION**  
**Report Form**

10/12/2017

Sheraton, Georgetown, TX

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Kevin Truong

**TYPE OF MEETING** 1st Board Meeting

**OFFICE/COMMITTEE** Treasurer/Finance Committee

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Report has be filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

June - Attended Annual Conference

June - Discussed with Executive Board about 2019 Conference Venue and Schedule

June - Reviewed PPM Revisions

July - Reviewed and Approved EC Meeting Minutes

July - Reviewed and Signed 2019 Conference contracts

July - Attended SNA ANC

July - Voted on 2017-2018 Budget

July - Voted on use of reserve budget

July - Voted on Nominating Committee Candidates

July - Reviewed and Signed Audio and Visual Contract for 2018-2020 conferences

August - Submitted TASNews Article for Fall

September - Reviewed and Signed Audit Engagement Letter with Gindler, Chappell, Morrison & Co. P.C.

## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 12, 2017

Georgetown, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Jeannie Stallings

TYPE OF MEETING First Board Meeting

OFFICE/COMMITTEE Chair of Area Representatives

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Since our state conference I have done the following.

- Attended Fourth Board Meeting
- Emailed all Area Representatives giving them a "Big Welcome" and letting them know the expectations of being an Area Representative
- Submitted an article to TASN news
- Guest speaker in Humble district, recruiting membership and certification
- Emailed all Area Representatives in October board meeting and our committee meeting
- Submitted two names for "Call for Leadership"



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 12, 2017  
DATE OF MEETING

Georgetown Sheraton Georgetown, Texas  
PLACE OF MEETING

NAME Karen Andrasi, CMP

TYPE OF MEETING 1<sup>st</sup> Board Meeting

OFFICE/COMMITTEE Executive Director

Prepare in duplicate and submit one copy to the secretary (White), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting

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**Oral Report:** (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

- Headquarters staff is working on their sections of the Plan of Action per the dates required. The sections are between 1-15% completed.
- Compiling the information for the annual external audit they will physically be in the HQ's office November 14 -16, 2017.
- Combined the Membership/Certification position and changed the title to Customer Service/ Data Management Specialist.
- The Quarterly reports have been filed
- Just completed the TASN Industry Seminar
- Board report has been filed.

**Written Report:** (List all activities you have participated in relation to TASN since the last meeting.

Since the last Board Meeting in June 2017, I have participated in the following:

Attended:

- SNA ANC in July
- Sit visit to the Sheraton Georgetown  
Site Visit to San Antonio Hyatt and Convention Center
- SNA State Executive Meeting in August - National Harbor, MD - Family emergency and had to fly home

Other items:

- Conducted staff evaluations
- Attended Conference Planning Conference Calls.
- Attended Industry Seminar Conference Calls
- Hosted the Industry Committee monthly meeting calls
- Compiling information and working with the Auditor for TASN 2016-2017 Audit.
- Completed the Quarterly Reports for the 941, SUI, FUTA and Sales Tax.

- Prepared agendas for various meetings.
- Prepared Nominee packets for the Nominating Committee for the TASN Election.
- Prepared Health Insurance comparisons for Executive Committee review
- Prepared Board vote on behalf of the Executive Committee and Finance committee

**TEXAS ASSOCIATION OF SCHOOL NUTRITION**  
**Report Form**

October 12, 2017

Georgetown, Texas

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Betty Stanley

**TYPE OF MEETING** TASN Board Meeting

**OFFICE/COMMITTEE** Education Committee

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

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Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended TASN Annual Conference in June

Submitted an article for the TASN News magazine.

Worked with TASN Headquarters staff to plan and organize the Directors Academy

Promoted TASN to recruit new members.



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 12, 2017

Sheraton GeorgeTown

DATE OF MEETING

PLACE OF MEETING

NAME Vince Varjabedian

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Industry Committee Chair

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

**TEXAS ASSOCIATION OF SCHOOL NUTRITION**  
**Report Form**

October 12, 2017

Georgetown, Texas

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Pam Mallory

**TYPE OF MEETING** Board Meeting

**OFFICE/COMMITTEE** Membership Chair

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

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Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Fall Membership Drive until October 27th

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

June 2017- TASN Conference and Activities

Various Communication with Headquarters and other Board Members regarding upcoming events

Email District Directors regarding nominations for Area Representative

Upcoming Event: TASN Industry Seminar

## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10-12-17  
**DATE OF MEETING**

Georgetown, Texas  
**PLACE OF MEETING**

**NAME:** Terry Mendez

**TYPE OF MEETING:** First Board Meeting

**OFFICE/COMMITTEE** Organizational Affairs Committee

Prepare in duplicate and submit one copy to the secretary (White), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting

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**Oral Report:** (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report:

As OAC Chair *I have accomplished the following since the last board meeting:*

- Reviewed and approved Bylaws for the following chapters:
  - ❖ Dallas Association for School Nutrition
  - ❖ Houston Association for School Nutrition
- Worked with SNA School Nutrition Foundation and TASN to help promote Partners for Breakfast in the Classroom Grants.
- Worked with SNA School Nutrition Foundation along with Jody Houston as we are the state representatives for promoting fundraising, education, and scholarships among SNA member in Texas.



**TEXAS ASSOCIATION OF SCHOOL NUTRITION  
Report Form**

October 4, 2017

Georgetown, Texas

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Darin Crawford

**TYPE OF MEETING** TASN Board Meeting

**OFFICE/COMMITTEE** PP&L Chair

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

June 2017 - TASN Conference and Board Meeting

Various Communication with TASN Headquarters, TASN President, and PP&L Co-Chair regarding legislative priorities, pending legislation, member concerns, and action emails.

September and October - Worked with TASN HQ to send out action emails to members.

## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 12, 2017  
**DATE OF MEETING**

Georgetown, Texas  
**PLACE OF MEETING**

**NAME** Alexandra Grand Molina

**TYPE OF MEETING** First Board Meeting

**OFFICE/COMMITTEE** Area 1 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

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**Oral Report:** (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed

**Written Report:** (List all activities you have participated in relation to TASN since the last meeting.)

Talk to McAllen staff and they will meet from October 9<sup>th</sup>-12<sup>th</sup> daily to develop steps to re-establish their association, the following week they will call a meeting together and I am going to help them develop new by-laws. We will work on recruiting membership and have a membership drive at a meeting soon.

Talked to Region 1 and will visit them in November about TASN and let them know everything TASN offers. I will support and go out and speak in any area they need someone to go to.

Emailed chapters to let them know that I am there new Area Representative.

Attended all required meetings

Attended board meeting

## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10-12-17

Georgetown, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Michelle Skiles

TYPE OF MEETING First Board Meeting

OFFICE/COMMITTEE Area 2 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

- Sent an e-mail to all of Area 2 with a BIG "Welcome Back"
- Talk to Dickinson and Galveston trying to get their chapters back up and going
- Contacted all of Area 2 for "Call of Leadership"
- Submitted one name for Area 2 Representative for "Call of Leadership"
- Attended the board meeting in San Antonio, Texas
- E-mailed all of Area 2 about having a membership drive for TASN
- Submitted article for TASN magazine
- Talked to areas hit hard by Hurricane Harvey. I let them know that I was here to help them if they needed anything.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION**  
**Report Form**

October 12, 2017

**DATE OF MEETING**

Georgetown, TX

**PLACE OF MEETING**

**NAME** Krista Scott

**TYPE OF MEETING** TASN Board Meeting

**OFFICE/COMMITTEE** Area 3 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

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Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

June 2017 - TASN Annual Conference and Board Meeting

Email communication with area chapter presidents introducing myself and welcoming new presidents, also regarding TASN membership drive, education courses available in our area.

Working with Jeannie Stallings on bringing Houston ISD back to TASN - their first meeting was rescheduled due to hurricane and Jeannie and I will attend to install officers.

Attending Industry Seminar.

## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 12, 2017

Sheraton Hotel Georgetown Texas

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Flo Green

**TYPE OF MEETING** First Annual Board Meeting

**OFFICE/COMMITTEE** Area 4 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended SNA in Atlantic Ga. 2017  
Attended a Mini Conference at Regional 5  
Conducted a "Call for Leadership" in August at Region 5 ,and the end of September BISD  
Submitted article for TASN news magazine  
Participated in Pack the Bus (school Supplies)  
Kept in contact with Area 4 Presidents  
Volunteered at the distribution center several days (Harvey)  
Volunteered at Texas Food Bank  
Cook and feed 120 people from my house me and 2 other ladies ( working on a church and their homes)  
Participated in "National School Lunch Week"  
Attended Area Representative Meeting  
Attended Board of Director Dinner  
Attended Education Meeting  
Attended First Annual Board Meeting



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 12, 2017

Georgetown, Texas

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Serena Spivey

**TYPE OF MEETING** First Board of Directors Meeting

**OFFICE/COMMITTEE** Area 5 Rep

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

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**Oral Report:** (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

**Written Report:** (List all activities you have participated in relation to TASN since the last meeting.)

1. Attended Fourth Board Meeting in Houston, Texas
2. Submitted Article to TASNews for Area 5
3. Email information to Area TASN Chapters about Director's and Manager's Academies
4. Contact made with Wylie ISD to help getting their chapter up and
5. Contact made with Lampasas TASN requesting attendance at membership drive
5. Request to attend Membership drive at Lampasas TASN Chapter (email request)
6. Worked with local TASN member to get her level 5 paperwork together
7. Attended Lampasas TASN Chapter membership drive September 12, 2017
8. Continued contact with Area TASN Chapters about meetings/membership drives
9. Email information to Area TASN Chapters about Chapter Updates & Elections
10. Contact made with Temple TASN Chapter on helping with membership drive and presentation on TASN

# TEXAS ASSOCIATION FOR SCHOOL NUTRITION

## Report Form

October 12, 2017  
DATE OF MEETING

Georgetown, TX  
PLACE OF MEETING

NAME Dawn Foos

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area 6 Representative/ Industry Committee

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

1. Contacted several Area 6 members asking for a Volunteer for Running for Area 6 Representative.
2. Invited Directors to join TASN at Director's Meeting
3. Handed out brochures at Trainings and Meetings
4. Attending Board Meeting.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION  
Report Form**

6/18/17

Houston, Tx

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Janet Bell

**TYPE OF MEETING** 4th Board Meeting

**OFFICE/COMMITTEE** Area 7 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

(1) Attended TASN ANC in June 2017 in Houston, TX (2) Attended SNA ANC July 2017 in Atlanta, Georgia (3) Chairperson for ECISD's Sick Leave Board- attended meeting in September (4) Coordinated TASN Certification Training for Manager Staff Development Day in September with Region 18 (5) ECISD School Nutrition Chairperson for United Way Campaign- kicked off 10/2 (6) Current Chapter Treasurer for OSNA

## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 12, 2017

Georgetown, Texas

**DATE OF MEETING**

**PLACE OF MEETING**

**NAME** Brenda L Rodriguez

**TYPE OF MEETING** 1st Board Meeting

**OFFICE/COMMITTEE** Area 10 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

- \* Promoted TASN during the ESC-20 summer workshops, by passing out membership packets at a table set up for TASN.
- \* Attended TASN Annual Conference in Houston, Texas
- \* Volunteered at the Annual Conference
- \* Held a meeting with the Director of East Central ISD, for a possible candidate to fill Area 10 Representative
- \* Actively working with East Central ISD, to re-activate chapter
- \* Reached out to Boerne ISD and Northside ISD for possible candidates for Area 10 Representative
- \* Currently working on re-activating NEISD chapter
- \* Submitted article/s for TASNews

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

The PPM be amended to include:

- ① The Past President may hold a position on the nominating committee section 4.6
- ② ~~The Bylaws be amended to include:~~
- ③ the nominating committee shall not include more than two members from the same area. section 9

Rationale/Background:

To provide continuity to the committee and to ensure the committee is composed of representatives from all over the state and not one area.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

No Financial Impact

Motion by Individual or Committee: Shelly Copeland

Second by (if needed): Debbie Rushkorn

Third by: \_\_\_\_\_  
(Bylaw or Policy & Procedures change)

Date: October 12, 2017

Motion: ☒ Adopted ☐ Rejected ☐ Amended ☐ Tabled

Headquarters Only:

Date Bylaw changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

Date Policy and Procedure changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

No change needed: Initials: \_\_\_\_\_

#8

# TEXAS ASSOCIATION FOR SCHOOL NUTRITION

## MOTION FORM

I move that

United Healthcare be chosen for Medical,  
Dental and Life/Accidental Death Benefits, along  
with Humana Vision, if possible, otherwise  
United Healthcare all the way around.  
Also making short-term disability optional

Rationale/Background:

Better coverage for the price.  
similar

Financial Impact/Staff Time Impact/Volunteer Time Impact:

In Budget, actually less

Motion by Individual or Committee: Kevin Truong

Second by (if needed): Melissa Bryan

Third by: \_\_\_\_\_  
(Bylaw or Policy & Procedures change)

Date: \_\_\_\_\_

Motion: ☒ Adopted ☐ Rejected ☐ Amended ☐ Tabled

Headquarters Only:

Date Bylaw changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

Date Policy and Procedure changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

No change needed: Initials: \_\_\_\_\_

Yes 20  
W P

13

# TEXAS ASSOCIATION FOR SCHOOL NUTRITION

## MOTION FORM

I move that

The EC accepts the slate of nominees as is for officer and committee chair positions that currently have two candidates. And, to open the nomination process up to secure two nominees for Area representative positions (even) through December 11, (numbered) and membership.

Rationale/Background:

to accept nominees for positions that have adequate nominees and to enable us time to secure nominees for positions that had one or no candidates, these positions are even numbered Area representatives. Per bylaws (and membership)

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Motion by Individual or Committee:

Shelly Copeland

Second by (if needed):

James Bailey

Third by:

(Bylaw or Policy & Procedures change)

Date:

Motion: ☒ Adopted ☐ Rejected ☐ Amended ☐ Tabled

Headquarters Only:

Date Bylaw changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

Date Policy and Procedure changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

No change needed: Initials: \_\_\_\_\_

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

# 4

MOTION FORM

I move that

Spring membership drive # 3 or more members: Name  
in drawing for prizes below ↓

Feb 1 - April 30th

Spring Forward with TASN Membership

Rationale/Background:

Increase membership.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Night @ hotel → \$200 value gift Card (Non-Specific)  
TASN Swag Basket (\$75)

Staff time → processing of applications

Motion by Individual or Committee: Membership

Second by (if needed): Michelle Skiles

Third by: \_\_\_\_\_  
(Bylaw or Policy & Procedures change)

Date: 10/12/17

Motion: ☒ Adopted ☐ Rejected ☐ Amended ☐ Tabled

Headquarters Only:

Date Bylaw changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

Date Policy and Procedure changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

No change needed: Initials: \_\_\_\_\_



#5

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

We add an additional scholarship in the form of a complimentary registration for a person in the decision making role. ~~making role in the industry. Seminar for a person in the decision making role.~~

Rationale/Background:

To help assist school districts who may be unable to attend due to the cost.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Financial Impact - The cost of registration. - \$425

Staff Time Impact - Time needed will be minimal along with the time of the Education Committee.

Motion by Individual or Committee: Education Committee - Body stand

Second by (if needed): Serina Spivey

Third by: Flo Green  
(Bylaw or Policy & Procedures change)

Date: 10-12-17

20/p

Motion: ☒ Adopted ☐ Rejected ☐ Amended ☐ Tabled

Headquarters Only:

Date Bylaw changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

Date Policy and Procedure changed in official document: \_\_\_\_\_; Initials: \_\_\_\_\_

No change needed: Initials: \_\_\_\_\_