

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Fourth Board of Director's Meeting
2011-2012
Austin Convention Center, Austin, Texas
June 17, 2012

President Debbie Bading called the Fourth Board of Director's Meeting of the Texas Association for School Nutrition to order 4:32p.m. at the Austin Convention Center in Austin, Texas.

Invocation was given by Reba Baker, TASN Director of Certification, Membership & Training.

The Chair welcomed all to the meeting and appointed Dina Munoz and Sam Guajardo to the committee to approve the minutes.

Secretary/Treasurer, Dorothy Thompson, called roll of the Board. All Board members were in attendance with the exception of Diane Dahm, who arrived a few minutes after the roll call. The Chair declared a quorum established.

The Standing Rules were adopted by a 2/3 majority vote.

The agenda was adopted as presented.

The Chair appointed Jeff Atkinson as Timekeeper; Rosa Parades and Shirley Price as Pages; Barbie Dickinson (Chair of Tellers), Linda Schmerber and Lisa Behrens as Tellers.

Financial statements were presented by Dorothy Thompson, Secretary/Treasurer. Financial statements were approved as presented.

Reports of Officers were filed by President, President-Elect, Vice President, Secretary/Treasurer, Immediate Past President and Area Representatives Chair.

Report of the Executive Committee

Motions from the Executive Committee were reviewed with the Board of Directors.

- On March 14, 2012, the EC approved the revised Gillen's Army proposal for the price of \$35,000 to design and development of the TASN website. Funds were to be moved from TASN reserves at Edward Jones.
- On May 14, 2012, the EC appointed Linda Robertson as Area 7 Representative and Joanna Genuardi as Area 4 Representative to fill vacancies.
- On May 14, 2012, the EC appointed Tricia Mouser to be the TASN TAHK representative.
- On May 14, 2012, the EC approved travel for current EC members to attend the SNA conference in Denver, Colorado.
- On May 22, 2012, the EC approved payment to scholarship winners to be awarded at the time of the award so that money would be available for classes.

Report of Headquarters Management

Reports have been filed.

Reba Baker announced several dates for Manager's Academy.

Report of Area Representatives

Area representatives' reports have been filed.

Report of Employee Representative has been filed.

Report of Standing Committees

Education Committee report has been filed.

Industry Committee report has been filed. The Committee is working on bringing more awareness of Industry to the membership.

Membership Committee report has been filed. This year there are 253 new members with 917 renewals.

Organizational Affairs report had been filed.

Public Policy and Legislative Committee report has been filed.

Report of Other Committees/Special Reports

Past Presidents Advisory Board is working on the dissolution of the Foundation and moving funds to the Association.

TDA representative was not in attendance at the meeting.

Unfinished Business

There was no unfinished business.

New Business/Action Items

There was no new business or action items.

Announcements:

July 15-18, 2012 – SNA Annual National Conference, Denver, Colorado

September 3, 2012 – Headquarters Office closed – Labor Day

September 28-29, 2012 – TASN Chapter Leadership Camp, Camp Buckner, Burnet, Texas

October 25-26, 2012 – TASN 2nd Board of Director's Meeting, Austin-Marriott North, Austin, Texas

January 13-15, 2013 – SNA Child Nutrition Industry Conference, Grand Hyatt, San Antonio, Texas

January 30-February 1, 2013 – TASN Industry Seminar, Marriott Horseshoe Bay, Marble Falls, Texas

February 21-22, 2013 – TASN 3rd Board of Director's Meeting, Crowne Plaza, Austin, Texas

March 3-6, 2013 – SNA Legislative Action Conference, JW Marriott Hotel, Washington, D.C.

June 16-19, 2013 – TASN Annual Conference, Houston, Texas

July 13-17, 2013 – Annual National Conference, Kansas City, Missouri

There being no further business, the meeting was adjourned at 4:55 p.m.

Dorothy Thompson, MS, RD

Secretary/Treasurer

TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

June 17, 2012

Austin, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Debbie Bading

TYPE OF MEETING 4th Board of Director's Meeting

OFFICE/COMMITTEE President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

March 2012 Attended Legislative Action Conference in Washington, DC.
photo op with Lamar Smith
met with other "state only" member States

April 2012 Attended National Leadership Conference in Louisville, Kentucky - witnessed graduation of Sharon Glosson, our attendee as a "Future Leader"

May 2012 Attended Board training in Austin, Texas - look forward to working with the 2012-2013 Board

May 2012 attended Ad Hoc committee for updating TASN headquarters job descriptions, organizational chart, salary structure, etc.

attended Executive Committee meetings and other committee meetings

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2012

Austin, TX

DATE OF MEETING

PLACE OF MEETING

NAME Diane Dahm

TYPE OF MEETING Board of Directors

OFFICE/COMMITTEE President Elect

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My planning committee and TASN HQ have done a great job of planning the 2012 Conference. I hope everyone has a good time!

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended Leadership Training in Louisville , KY April 26-28
Attended meeting of the Ad Hoc Committee to review TASN HQ Organization Chart & Job descriptions on May 10; worked on rewriting TASN job descriptions
Attended BOD training in Austin, TX May 10-11
Had several Conference planning meetings
Worked with HQ staff on conference issues
Worked with Reba Baker on the 2012-13 Plan of Action

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

June 17, 2012
DATE OF MEETING

Austin Conference
PLACE OF MEETING

Sandra Campbell

TYPE OF MEETING 4th Board Meeting

OFFICE/COMMITTEE Vice President

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it related to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

1. Attended leadership training in Austin in May
2. Finalized volunteer schedule for conference
3. Contacted headquarters weekly concerning Awards Ceremony
4. Held conference call with all Area Representatives concerning Awards Ceremony
5. Participated in final Conference Planning call
6. Planned Conference closing ceremony

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

6/17/2012

Austin Texas

DATE OF MEETING

PLACE OF MEETING**NAME** Alicia G. Hernandez**TYPE OF MEETING** Fourth Board Meeting**OFFICE/COMMITTEE** Past President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Attended Ad Hoc Committee meeting to discuss TASN headquarters job descriptions and have continued to work closely with President and President Elect on various projects.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended Ad Hoc Committee meeting to discuss TASN headquarters job descriptions and have continued to work closely with President and President Elect on various projects.

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2012

Austin, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Dorothy Thompson

TYPE OF MEETING 4th Board of Director's Meeting

OFFICE/COMMITTEE Secretary/Treasurer

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Submitted approved minutes from the 3rd Board of Director's Meeting, Executive Committee Meeting and Finance Committee Meeting.

Reviewed financial statements as prepared by Headquarters.

Participated in the ad hoc committee charged with reviewing the TASN Organizational Chart, TASN Employee Handbook, TASN Headquarters' staff salary schedule and TASN Headquarters' staff job descriptions.

Revised the job description for Events and Publication Coordinator.

Submitted approved minutes of the ad hoc committee.

Obtained fax votes for various motions of the Executive Committee.

TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

June 17, 2012 Austin, Texas
DATE OF MEETING _____ **PLACE OF MEETING** _____
NAME C. J. Brown
TYPE OF MEETING Thrd TASN Board of Directors
OFFICE/COMMITTEE Area Representative Chair

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

None given at this time.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended Second Board of Directors Meeting held at Austin on February 18.
 Attended all Executive Board Meetings held on February 18, BOD, Called EC meeting on May 10, and 4th BOD at Conference on June 17.
 Helped with Headquarter's Employee Job Descriptions.
 Forwarded all messages from Headquarters to Area Representatives, Area Presidents and Area Members as needed.
 Attended LAC in Washington, DC in April
 Attended all committee meetings, except the Membership Committee meeting during the February BOD.
 Submitted my Diamond Leadership Book for the Diamond Leadership Award
 Helped plan the Award's Ceremony
 Attended all conference calls intended for me to attend.
 Helped with the final preparations for the Apron Decorating Contest to be held at Conference
 Have communicated the importance of TASN to the ESC 11 Summer Conference, Practical Skills for the Quality Meals classes (4 classes)
 I plan to do all activities that are assigned to me during conference.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

17 JUNE 2012
DATE OF MEETING

AUSTIN, TX
PLACE OF MEETING

NAME CHRIS KAMRADT

TYPE OF MEETING 4TH BOARD MEETING

OFFICE/COMMITTEE PP&L

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

- REVIEWED 2012 LAC + STARTED MAKING PLANS FOR NEXT YEAR.
- STARTED TO PLAN FOR TEXAS LEGISLATIVE VISITS NEXT YEAR.
- CONTINUE WITH DISTRIBUTION OF PERTINENT LEGISLATIVE ACTIONS.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

June 17, 2012
DATE OF MEETING

Austin, Texas
PLACE OF MEETING

NAME Terry Mendez

TYPE OF MEETING Board of Directors Meeting

OFFICE/COMMITTEE Education Committee

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it Relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Education Committee - The Education Committee met along with the Conference Planning Committee several times between December and April at College Station and/or via Conference Call to plan education sessions for our Annual TASN Conference. As a team, we were able to secure over 40 Education Sessions for Conference.

Nutrition Education Awards - We have three persons that will be receiving Nutrition Education Awards at Conference: Multiple Site - Ronda Sisak from Wylie ISD, Debra Lewis from Plano ISD, and Single Event, Robyn Hughes from Conroe ISD.

Managers' Academy - We had a very successful year with Managers' Academy as not only did we have host classes in Austin in conjunction with Board Meeting but at several locations throughout the state. We have a total of 75 graduates receiving their certificates at conference. Thanks to Carlette Draebek and Gracie Garcia for all their hard work.

Directors Academy - We also had a very successful Directors' Academy and will have 26 graduates receiving their certificates at conference. Thanks to Elaine Revell, Gaylan Mathis, and all our instructors.

Nutrition Education - Our Summer 2012 TASN News included an article by Rozzie Cloud from Dickinson ISD entitled "Young Chefs Cooking Club". Thanks to Judy Lee for her continued support in providing Nutrition Education articles for our journal.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 20, 2012 1:30pm.

Austin, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Robert Millunzi

TYPE OF MEETING Board of Directors

OFFICE/COMMITTEE Industry Chairman

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Industry has been getting ready for the 2012 Annual Conference. This is a great event for all of us. The Industry Committee will be working at the Exhibitor Registration Booth. We thank everyone for working with the committee regarding actual exhibitor hours on the floor and times at the registration booth.

I have been working toward a draft "Industry Awareness" column for the TASN magazine and will be presenting this information at our next Industry Committee meeting. We hope this column can raise the awareness of the experience TASN Industry members have to offer.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 17, 2012

Austin- Annual Conference

DATE OF MEETING

PLACE OF MEETING

NAME Karen Buendia

TYPE OF MEETING Board of Directors

OFFICE/COMMITTEE Membership Chair

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

1. Membership Survey completed.
2. Membership created an award incentive for recruiting new members to TASN completed.
3. List of TDA/ESC is completed and sent out TASN membership packets.
4. New membership brochure completed and will be in membership packet.
5. Membership drive ended April 30, 2012.
6. TASN membership gained a total of 253 new member and renewed 917 members.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

1. Worked on membership drive that was extended until April 30, 2012.
2. Worked on the SNA Spring drive.

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

Sunday, June 17, 2012

Austin, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Melanie Konarik

TYPE OF MEETING Fourth Board Meeting and Annual Meeting at Conference

OFFICE/COMMITTEE Organizational Affairs Committee Chair

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Since the last Board meeting I have worked with Karen Andrasi, ad Hoc committee and responded to numerous calls about proposed By Laws. Many of the phone calls were directed to Ad Hoc committee members and TASN. ByLaw changes were sent to members by email and in the TASN news. The Policy and Procedure Manual was reviewed and updated from the 2011 Annual meeting. I reviewed the Tomball updated ByLaws. I provided to TASN the interpretation of By Laws in regard to holding office and retirement. Planning Annual Meeting to present ByLaw proposals.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Since the last Board Meeting I attended TASN Industry, SNA industry SNA LAC, SNA Leadership Conference (NLC)

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

6-17-12
DATE OF MEETING

Alaska CC
PLACE OF MEETING

NAME John Anderson

TYPE OF MEETING 4th Annual Mtg

OFFICE/COMMITTEE Adopt a Day

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended Board Meeting
Discussed membership with Alaska CC/ASCC 2 members,
Student volunteer program, how to recruit
to August volunteerism and conference

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

6-17-12
DATE OF MEETING

Houston
PLACE OF MEETING

NAME Jina A. Munoz

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area Rep. 2

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Sending E-mails to Chapter.
Attending Board Training, 2012-213.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 17, 2012 Austin, Texas

DATE OF MEETING **PLACE OF MEETING**

NAME Betty Stanley

TYPE OF MEETING 4th 2011-2012 Board Meeting

OFFICE/COMMITTEE Area 3 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

I attended the 3rd General Board Meeting in Austin Texas on February 17, 2012.

I informed local chapters by e-mail of important new regarding TASN.
Conference theme "I Love TASN"
Voting will be done electronically.
Conference registration is available on the website.

I sent reminders that the plan of action was due by March 9, 2012.

I ask everyone that was attending conference to let me know if they would be participating in the flag parade and to notify headquarters.

I promoted the membership drive.

I participated in a conference call to help plan the annual conference on June 17-20, 2012.

I attended the Aldine School Nutrition installation of officers end of the year celebration.

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2012

Austin, Texas

DATE OF MEETING

PLACE OF MEETING

NAME Donna Middaugh

TYPE OF MEETING 4th Annual Board of Directors Meeting

OFFICE/COMMITTEE Area 4 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

None

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Email to Area 4 Directors and Chapter Presidents RE:

2/29/12 TASN Member ship Drive extended Deadline

2/29/12 TASN Award Deadline reminder

3/5/12 SNF Scholarship Applications

4/2/12 Request for Chapter President's list from District again.

4/5/12 Regional Summer Workshops

4/19/12 Contact requesting Volunteer to replace newly elected AR4, asking them to contact AR Chairperson Directly.

4/23/12 Closing Ceremony Performance for TASN Conference 2012 Requests

4/25/12 2nd Contact requesting Volunteer to replace newly elected AR4, asking them to contact AR Chairperson Directly.

5/12/12 Food Safety Quiz Show invitation to Sign Up

Mail out of TASN Brochure

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 17, 2012
DATE OF MEETING

Austin, Texas
PLACE OF MEETING

NAME Sam Guajardo

TYPE OF MEETING 4th Texas Association for School Nutrition Board of Director's Meeting

OFFICE/COMMITTEE Area 5 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Completed assigned task in the Plan of Action.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended the 3rd Board of Director's meeting, held in Austin, Texas
Communicated information about TASN annual conference to chapter leaders (early bird registration, asked for volunteers, deadlines for registration etc..)
Communicated to chapter leaders and TASN members about scholarship and awards deadlines.
Passed along information about Conference to members and chapter leaders in area 5
Registered for annual conference
Passed along information to chapter leaders and members about conference learning sessions

Signed up to be a volunteer at Conference
Passed along information about chapters participating in the flag parade, asked for teams to participate in the ServSafe competition,
Received notification that was awarded the Diamond Leadership Award
Was asked to participate in the flag ceremony, either carry the US flag or the Texas Flag
Will recite the Pledge of Allegiance during the opening ceremony at the 1st General Session
Attended the 2012/2013 Texas Association for School Nutrition Board of Director's Training in Austin Texas
Was elected the 2012/2013 Chair of Area Representatives
Passed along information about the Apron Decorating Project that will occur during the TASN conference exhibits. Participants are to be members for the 7 areas along with the area representative.
Was asked by Reba to help out CJ Brown in overlooking the Apron Decorating project.
Participated in a conference call with Sandra Campbell Vice President, Area Representatives, Headquarters Staff about the Awards Ceremony. (script, and about the chef and vegetable costumes)
Will participate in a conference call with Reba Baker and CJ Brown about the Apron Decoration Project. to go over details.
Created a Power Point for the First Timers Session at Conference.
Asked the Area Representatives to help out during the First Timers Session.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

10/17/12
DATE OF MEETING

Houston
PLACE OF MEETING

Linda Robertson
NAME

CONFERENCE
TYPE OF MEETING

Area 7 REP
OFFICE / COMMITTEE

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended Board Training
Attended Chapter Meetings
Conducted Numerous Directors Meetings
Insurance

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 17, 2012

Austin

DATE OF MEETING**PLACE OF MEETING****NAME** Dawn Foos**TYPE OF MEETING** 4th Board Meeting**OFFICE/COMMITTEE** Employee Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Thanks for letting me Represent you.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Helped Area Chair with the Call to Leadership
Attended all 4 Board Meetings
Attended Work Shops for Plan of Action
Talked to TASN Members about running for Employee Representative
Worked with TASN office on all things asked of me.
Participated in the Awards Ceremony.

Texas Association For School Nutrition

Report Form

June 17, 2012

Austin, Texas

Name: Reba Baker

Type of Meeting: Board Meeting

Office/ Committee: Headquarters' Management

Oral Report:

The first summer Regional Managers' Academy was held last week at Sheldon ISD. We have 4 others planned for the summer. They are being held at Montgomery ISD, Abilene ISD, Gregory-Portland ISD and Kerrville ISD.

*I am amazed at the amount of work done at the headquarters' office prior to conference. Each staff member has put many hours into our conference and I think you will be pleased.

Written Report:

Planned the budget for the Certification, Membership and Training Department

Attended 3 trainings on HR, Team Effort and How to Proof Read Efficiently

Reviewed the new building lease

Trained on how to perform website corrections and updates

Attended the following meetings/events

1. LAC in Washington, DC
2. Leadership Conference in Kentucky
3. Board Training at Austin, TX
4. Attend the Directors' meeting at Frisco.



TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

June 17, 2012
DATE OF MEETING

Austin, Texas
PLACE OF MEETING

NAME Karen Andrasi, CMP

TYPE OF MEETING 4th Board Meeting

OFFICE/COMMITTEE Headquarters Management - CFO

Prepare in duplicate and submit one copy to the secretary (White), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Like to thank everyone for a successful year, we have all worked diligently on increasing TASN Membership, preparing the 2012-2013 Plan of Action and preparing the Budget for 2012 – 2013. In addition, we have implemented the first phase of the new database / website
The oral report will be given at the Annual Meeting following the General Session. Report filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Since the last Board Meeting in February 2012, I have participated in the in the following:
Attended:

- SNA LAC – Washington DC
- SNA Leadership – Louisville, Kentucky
- Site visit to Austin – Final site visit before the 2012 Conference
- TASN BOD Training – Westin Hotel Austin, Texas
- Secured Contracts for October 2012 – February 2013 TASN Board Meetings

Other items:

- Worked with various hotels on site selections for future Industry Seminars and Regional Trainings.
- Prepared the draft Budget for 2012- 2013.
- Implemented first stage of the new database / website
- Updated the PPM, Staff Calendar and Nominating handbook
- Worked with the OAC committee on the amendments to the Bylaws
- Worked, trained new employee
- Completed the Quarterly Reports for the 941, SUI, FUTA and Sales Tax.
- Reviewed Investment material sent by Edward Jones to make financially sound decisions for the Association.
- Working to secure a facilitator for the Strategic Planning Meeting in November



Current Membership Breakdown

As of April 30th, 2012

Affiliate	31
Director	418
Supervisor	364
Employee	3068
ESC	19
Industry Company	210
Industry Individual	217
Life Member	37
Manager	2123
Retired	68
Student	8
TDA/TDHS	3
Membership Total	6566



Current Certification Breakdown

As of April 30, 2012

Certification Level: 1	1,638
Certification Level: 2	824
Certification Level: 3	590
Certification Level: 4	618
Certification Level: 5	395
Total Active Certified Members:	4,065
Pending Certification:	588

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

Fourth Board of Director's Meeting

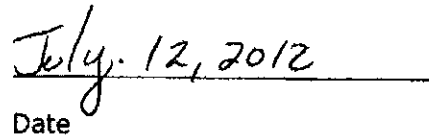
June 17, 2012

I have approved the minutes of the Fourth Board of Director's Meeting of the Texas Association for School Nutrition held on June 17, 2012 in Austin, Texas


Signature

Dina Munoz

Sam Guajardo


Date

Please note the following correction and/or additions to the minutes:

Please fax your approval to Dorothy Thompson at 972-727-0547. Thank you!

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

Fourth Board of Director's Meeting

June 17, 2012

I have approved the minutes of the Fourth Board of Director's Meeting of the Texas Association for School Nutrition held on June 17, 2012 in Austin, Texas


Signature

6-29-2012
Date

Dina Munoz

Sam Guajardo

Please note the following correction and/or additions to the minutes:



Please fax your approval to Dorothy Thompson at 972-727-0547. Thank you!