

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Third Board of Director's Meeting
2011-2012
Austin Marriott South Hotel, Austin, Texas
February 17, 2012

President Debbie Bading called the Third Board of Director's Meeting of the Texas Association for School Nutrition to order 1:30p.m. at the Austin Marriott South Hotel in Austin, Texas.

Invocation was given by Monique Bazan, TASN Accounting Assistant/Exhibits.

The Chair welcomed all to the meeting and appointed Terry Mendez and Jeff Atkinson to the committee to approve the minutes.

Secretary/Treasurer, Dorothy Thompson, called roll of the Board. All Board members were in attendance with the exception of Melanie Konarik. The Chair declared a quorum established and acknowledged Angela Olige from TDA present as a special guest.

The Standing Rules were read by Chris Kamradt, PP&L Chair. The Standing Rules were adopted by a 2/3 majority vote.

The agenda was adopted as presented.

The Chair appointed Jeff Atkinson as Timekeeper; Connie Crumpton and Jessica Jackowski as Pages; Carlette Drabek (Chair of Tellers), Joy Tyson and Liz Mitten as Tellers.

Financial statements were presented by Dorothy Thompson, Secretary/Treasurer. Financial statements were approved as presented.

Reports of Officers were filed by President, President-Elect, Vice President, Secretary/Treasurer, Immediate Past President and Area Representatives Chair.

Report of the Executive Committee

Motions from the Executive Committee were brought to the Board of Directors.

Report of Headquarters Management

Reports have been filed.

Headquarters is developing an online class and a link will be on the TASN website.

Report of Area Representatives

Area representatives' reports have been filed.

Report of Employee Representative has been filed.

Report of Standing Committees

Education Committee report has been filed. The Committee has been working on sessions for Conference. The Committee recommends that TASN open attendance to the Manager's Academy and Director's Academy to non-members at a higher registration fee to be determined by the Finance Committee.

Industry Committee report has been filed. The Committee voted unanimously to have a variety show for the Conference entertainment night. The Committee voted to close a Wells Fargo account. The Committee is looking for new ways to communicate with members.

Membership Committee report has been filed. The survey is completed and ready to send out. The awards for joining TASN have been determined. As on Feb. 17th, there are 67 new members who have joined TASN. The new brochure is ready to be sent to members. SNA Fall Membership drive yielded 2313 new members for SNA. The Spring SNA Membership drive has already started.

An ad hoc committee brought a recommendation ready by Barbie Dickinson. The motion was moved to new business.

Organizational Affairs chairperson was absent from the meeting, however, her report had been filed.

Public Policy and Legislative Committee report has been filed.

Report of Other Committees/Special Reports

Cathey Allen, Nominating Committee Chair stated that the financial concerns facing school districts deterred many from running for office. The slate of candidates was announced.

President Elect – Sandra Campbell, Spring ISD

Vice President – Barbie Dickinson, Hondo ISD, Gracie Garcia, Sinton ISD

Secretary – Shirley Parker, Humble ISD

Treasurer – Jamal Hazzan, Klein ISD

Education Committee – Carlette Drabek, Shulenburg ISD, Debbie Needham, New Caney ISD

Membership – Deborah Pilgrim, Lampassas ISD

Area 2 Representative – Dina Munoz, Channelview ISD

Area 4 Representative – Stephanie Turkel, Nederland ISD

Area 6 Representative – CJ Brown, Glen Rose ISD

Employee Representative – Lisa Morris, Lampassas ISD

Candidates who were present at the Board meeting spoke briefly.

Nominating Committee members included Sharon Glosson, Jeannie Stallings, and Mary Winstead.

Valarie Mullen, TASN Events & Publications Coordinator, reported that voting will be online. Members will receive a ballot email to their email address. Members who do not receive an email ballot by the end of February should contact Valarie.

Past Presidents Advisory Board meeting was cancelled.

Angela Olige from Texas Department of Agriculture presented an update from the agency and from USDA.

Auditor's Report

The auditor presented the Independent Auditor's Report from John F. Lewis, P.C., Certified Public Accountants.

Alicia Hernandez brought a motion to adopt the 2010-2011 Financial Audit as presented. The rationale is that it is required to adopt the audit annually. There is no financial impact. The motion passed and the audit was approved as presented.

Unfinished Business

There was no unfinished business.

New Business/Action Items

- From the Executive Committee, Alicia Hernandez brought a motion that the Events & Publications Coordinator's (Meetings & Marketing Manager) new salary be increased to the maximum of the salary schedule. Also, that the Accounting/Exhibits Assistant's salary be increased to between the midpoint and maximum of the salary schedule, effective February 20, 2012. The rationale is that both positions have been very efficient and more responsibilities have been added. The financial impact is that this is within current budget. The motion passed.
- From the Executive Committee, Alicia Hernandez brought a motion that the Receptionist be promoted to the Certification, Training/Registration Assistant within the entry level of the salary scheduled for this position effective February 20, 2012. The rationale is in order to fill a vacant position as recommended by TASN Headquarters. The financial impact is that this is within the current budget. The motion passed.
- From the Executive Committee, Alicia Hernandez brought a motion that Breanne Lawrence be hired as the receptionist at the entry level of the salary schedule. The rationale is to fill the vacant position of the receptionist after the promotion of the current receptionist to the Certification Training/Registration Assistant. The financial impact is that this is within the current budget. The motion passed.
- From the Executive Committee, we move that the President direct an ad hoc committee to re-look at TASN Headquarters salary structure and job descriptions. This committee will also re-write the Organizational Chart. The rationale is that position responsibilities have been re-adjusted over the past year. There is no financial impact. The motion passed.
- From the Executive Committee, C.J. Brown brought a motion to remove section 7.1.2.2.Bii and add to section 7.1.2.2.Bi that the Industry Chair must be a second year or third year member. The rationale is that section 7.1.2.2.Bii does not reflect that is on the actual ballot. Section 7.1.2.2.Bi would reflect what is actually in practice. There is no financial impact. The motion passed.
- From the Executive Committee, Diane Dahm brought a motion that we add to the Policy and Procedure Manual, section 7.2.2.2 the following: Headquarters Staff may travel to

SNA events if Headquarters' travel budget permits. The rationale is that this is part of staff training, to understand events they help plan. The financial impact is that this is within the current budget. The motion passed. **This will be an add-in, and for placement purposes change the lettering. This add-in will be (g) and move the original (g) to (h).**

- From the Executive Committee, Alicia Hernandez brought a motion that the Executive Committee accepts the slate of candidates for 2012-2013 as presented. The rationale is that this is recommended by the Nominating Committee. There is no financial impact. The motion passed.
- From the Executive Committee, Alicia Hernandez brought a motion that the Executive Committee accepts the proposed timeline for the magazine as presented by Headquarters' staff. The rationale is to be able to be efficient and have current news in the magazine. There is no financial impact. The motion passed.
- A motion was brought from the Ad Hoc Committee, that the OAC Committee review recommendations to amend TASN By-laws, Article 3-Members 3.2.2 Designations 3.2.2.2 Life members: to add "with the exception of Professional Service Providers. 3.2.2.4 Retired members: to add "or Professional Service Providers. Also, review recommendations to revise membership structure. Reword: TDA, ESC or TDH to Governmental Agencies. Also under Institutional Membership, add "Professional Service Providers" under Industry Individual. The rationale is to categorize membership eligibility and designations for past presidents, retired food service directors and consulting companies under Professional Service Providers that are currently being paid for services rendered. The financial impact is to be determined by the Finance Committee. The motion passed.

Announcements:

March 4-7, 2012 – SNA Legislative Action Conference, Washington, D.C.

March 5-9, 2012 – National School Breakfast Week, "Go for Gold"

March 30, 2012 – TASN Membership Drive ends

May 2-6, 2012 – School Nutrition Employee Week

June 17-20, 2012 – TASN Annual Conference, Austin Convention Center and Hilton Hotel Downtown, Austin, Texas

July 15-18, 2012 – SNA Annual National Conference, Denver, Colorado

There being no further business, the meeting was adjourned at 2:48 p.m.

Dorothy Thompson, MS, RD

Secretary/Treasurer