

Summary Third BOD Meeting 2013 - 2014

The third Board of Director's meeting for the 2013 – 2014 program year was held on February 14, 2014 at the Doubletree Hotel in Austin, Texas.

Report of Officers

Treasurer, Jamal Hazzan, reported that the Independent Audit of TASN Finances resulted in the Opinion that the financial statements are in accordance with generally accepted accounting principles, which is the highest opinion. A motion was made to accept the Auditor's report and combined financial statements as of August 31, 2013. The motion passed.

Chair of Area Representatives, Joanna Genuardi, reported that Margo Frazier, Area 3 Representative, will be recognized as a "School Nutrition Superhero" at the upcoming Legislative Action Conference.

Motions made by Area Representatives (ARs):

- ARs to be reimbursed for three nights at conference. The motion was tabled until the 4th Board Meeting. The Finance Committee will evaluate the cost.

Report of the Executive Committee (EC)

Motions brought forth by EC:

- EC recommends increasing the number ARs to align with the number of ESC's (22 positions). The financial impact is unknown and would need to be evaluated. The motion was tabled until the next board meeting for a committee to study further.
- EC recommends that the Chair of ARs be an elected 2 year position and follow the call for nominations form. Qualifications: 1) Must be a member of TASN & SNA, 2) Must have attended at least two conferences (TASN), 3) Must have served on a committee, sub-committee and/or on the Board. The election year would alternate with that of the Employee Representative, with the exception of 2014 – 2015 which would be a 1 year term. The motion passed.

Report of Education Committee

A motion was made that members may not recertify prior to 120 days of current certification expiration date; the standing Certification Handbook would need to be updated to reflect this. The motion passed.

The next goal of the committee is to match NSFMI courses with TASN certification levels.

Report of Industry Committee

A motion was made to continue to give \$25.00 per booth registration toward the scholarship program. The motion passed.

Organization Affairs Committee (OAC)

A proposal was made to update the Policy & Procedure Manual to reflect the motion from EC to Elect the Chair of ARs, if passed. Three by-law changes were proposed to be published in TASNews for vote at the annual meeting in June.

Public Policy & Legislation Committee

A motion was made that TASN fully support the SNA 2014 position paper on federal Child Nutrition Programs. The motion passed.

Nominating Committee Report

The (corrected) slate of candidates for the 2014 – 2015 Board of Directors was read:

- President Elect – Terry Mendez
- Vice President – Debbie Needham & Sam Guajardo
- Treasurer – Jamal Hazzan
- Education Chair – Joanna Genuardi & Betty Stanley
- Membership Chair – Donnette Brown & Debbie Pilgrim
- Area 1 Representative – Robert Cuellar Jr.
- Area 2 Representative – Sherita Cox & Priscilla Pinkston
- Area 4 Representative – Flo Green
- Area 5 Representative – Jessie Pittman
- Area 6 Representative – Charlotte Hokett
- Employee Representative – Beverly Mayes & Karyn Thomas

Announcements

- A. SNA LAC – March 2-5, 2014 – JW Marriot – Washington DC
- B. SNA Leadership Conference – April 10-12, 2014 – St. Louis, MO
- C. TASN Annual Conference - June 29 – July 2, 2014 – San Antonio, TX
- D. SNA ANC – July 13-16, 2014 – Boston, MA

Respectfully Submitted,

Laura Mason, MS, RD, SNS
TASN Secretary 2013 – 2014
Pasadena ISD

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Third Board of Director's Meeting
2013-2014
Double Tree Hotel, Austin, Texas
February 14, 2014

President Sandra Campbell called the third Board of Director's Meeting of the Texas Association for School Nutrition (TASN) to order at 1:30 p.m. on February 14th, 2014 at Double Tree Hotel in Austin, Texas.

Invocation was given by Terry Mendez, Vice President.

The Chair welcomed all to the meeting and appointed Debbie Needham and Linda Robertson to the committee to approve the minutes..

Secretary, Laura Mason, called roll of the Board. The Area 1 and Area 5 Representative positions are vacant. Membership Chair, Debbie Pilgrim, Area 3 Representative, Margo Frazier, and Employee Representative, Beverly Mayes were absent; all other Board Members were present at roll call. A quorum was established. Paid Parliamentarian, Betty Green, and Executive Director of TASN, Karen Andrasi, were also in attendance.

Adoptions

The Standing Rules were adopted by unanimous vote of Board Members. The Agenda was adopted as published by unanimous vote of Board Members.

Appointments

The Chair appointed Barbi Dickinson as Timekeeper; Jamie Soderstrom and Michael Horn as Pages; Pat Simmons and Anethia Coffey as Tellers with April Pinkham as the Chair of the Tellers.

Approvals

Jamal Hazzan, Treasurer, presented the financial statement as of January 31, 2014 for approval. There were no adjustments to the budget since the last Board Meeting.

Report of Officers

Executive Committee members were given the opportunity to make oral and submit written reports. Gracie Garcia, President Elect, reminded everyone to register for Conference and the hotel as it is filling up quickly; Terry Mendez, Vice President, reported that a lot of good feedback was received about Industry Conference; Joanna Genuardi, the Chair of Area Representatives reported that Area 3 Representative Margo Frazier will be recognized as a "School Nutrition Superhero" at the Legislative Action Conference in Washington D.C. March 2 – 5, 2014.

Report of the Executive Committee (EC)

Laura Mason, Secretary, reported that the EC met on February 13th. The EC approved motions as follows:

- Approval to (increase the number of) Area Representatives (ARs) to align with the number of ESC's.
- Approval for the Chair of ARs to be an elected position to be presented to the OAC and Parliamentarian for recommended Policy and Procedure Manual changes if passed.

Report of Headquarters

Karen Andradi, Executive Director of TASN gave an oral report.

- Recognized the hard work of Headquarters Staff
- 237 booths have been sold for Annual Conference
- Recognized Debbie Needham, Diane Dahm, and Maggie Cano for all the hard work on the revised certification handbook that was rolled out in September.
- Recognized Nelle Coleman of Headquarters Staff for all her work on the AR project.

Written report was filed.

Report of Area Representatives

Area 1 – Vacant

Area 2 – Sherita Cox, report has been filed

Area 3 - Margo Frazier – absent, no report has been filed at this time.

Area 4 – Joanna Genuardi, report has been filed

Area 5 – Vacant

Area 6 – Charlotte Hockett, report has been filed

Area 7 – Linda Robertson, report has been filed

Report of Employee Representative

Beverly Mayes – absent, no report has been filed at this time.

Report of Standing Committees

Education Committee – Debbie Needham, Chair, brought forth one motion that appears under New Business. Carlette Drabek and April Pinkham were recognized for their hard work on the Manager's and Director's Academies, as well as Maggie Cano from HQ for work on the certification program and organizing education classes. The next step for the committee is to match NSFMI courses with TASN certification levels. Written report has been filed.

Industry Committee – Carl Schoener, Chair, brought forth one motion from the Industry Committee and filed his written report. The motion appears under New Business below.

Membership Committee – Debbie Pilgrim, Chair, is absent, no report has been filed at this time.

Organization Affairs Committee (OAC) – Debbie Bading, Chair, filed her written report and thanked Karen Andradi and HQ staff for reformatting the Bylaws. The OAC proposed amending 3 Bylaws that will be published in the TASN News and voted on at the Annual Meeting in June. They appear under new business below. A proposal was made to update the Policy & Procedure Manual if the motion brought forth by the EC to Elect the Chair of ARs is passed.

Public Policy & Legislation Committee – Michael Rosenberger, Chair, brought forth a motion from the PPL Committee and filed his written report. The motion appears under New Business below.

Report of Other Committees/Special Reports

Nominating Committee

No members of the Nominating Committee were in attendance. Laura Mason read the (corrected) slate of candidates for the 2014 – 2015 Board of Directors that was announced at the October Board Meeting:

- President Elect – Terry Mendez
- Vice President – Debbie Needham & Sam Guajardo
- Treasurer – Jamal Hazzan
- Education Chair – Joanna Genuardi & Betty Stanley
- Membership Chair – Donnette Brown & Debbie Pilgrim
- Area 1 Representative – Robert Cuellar Jr.
- Area 2 Representative – Sherita Cox & Priscilla Pinkston
- Area 4 Representative – Flo Green
- Area 5 Representative – Jessie Pittman
- Area 6 Representative – Charlotte Hokett
- Employee Representative – Beverly Mayes & Karyn Thomas

Past Presidents Advisory Board

None.

Texas Department of Agriculture Representative

Not in attendance.

Unfinished Business

None.

New Business

Jamal Hazzan introduced Drew Peterson, a representative of John F. Lewis, P.C., Certified Public Accountants to review the Auditor's Report of TASN. Mr. Peterson reported that the Opinion from the audit is that financial statements are in accordance with generally accepted accounting principles, which is the highest opinion. A motion was brought forth from the Finance Committee by Jamal Hazzan that we accept the Independent Auditor's Report and combined financial statements as of August 31, 2013 as presented by Mr. Peterson. The motion passed.

Candidates for the upcoming election were invited to present to the Board of Directors and audience their intentions if elected. A motion was brought forth from the Industry Committee by Carl Schoener to continue to give \$25.00 per booth registration toward the scholarship program. The rationale is to continue to support TASN education. There is no financial impact. The motion passed.

A motion was brought forth from the Industry Committee by Carl Schoener to continue to give \$25.00 per booth registration toward the scholarship program. The rationale is to continue to support TASN education. There is no financial impact. The motion passed.

EC recommends that we align ARs with the number of ESC's (22 positions). The rationale is that this would better serve our members. The financial impact is unknown and would need to be evaluated. Discussion: If passed, the new AR positions would begin in 2015 – 2016 and allow for more adequate coverage of the wide geographical area of Texas. Currently it is not possible for ARs to cover their entire areas. Effective coverage could help increase membership which has been declining in recent years. It is also possible that a working relationship would be developed with the ESCs. Concerns were raised about the attendance of ARs at the current meeting and the cost of this motion. At the close of discussion, the motion was tabled until the fourth Board Meeting to allow time for a committee to form and gather more information on the best way to restructure the board to effectively cover the entire state of Texas.

EC recommends that the Chair of ARs be an elected position and follow the call for nominations form. The position would be a two year position and would have specific qualifications: 1) Must be a member of TASN & SNA, 2) Must have attended at least two conferences (TASN), 3) Must have served on a committee, sub-committee and/or on the Board. An amendment was adopted to include the terms that the election year of the Chair of ARs would alternate with the election year of the Employee Representative, with the proviso that it would start with the 2014 - 2015 one year term, and 2015 - 2016 and thereafter would be 2 year terms. The rationale is that the Chair of ARs should not be an AR because they have other responsibilities. They will coordinate the activities of AR's. The financial impact needs to be evaluated. The amendment to the motion was adopted. Discussion: If the motion passes, this would not be included in the upcoming election; there would be a call for nominations and a special election. The Policy & Procedure Manual will be updated to reflect this motion. The amended motion passed.

A motion was brought forth from the Education Committee by Debbie Needham that members may not recertify prior to 120 days of current certification expiration date. An amendment was adopted to include that this would amend the standing Certification Handbook. The rationale is that training must be current to ensure members are continuing education with updated guidelines/materials. The financial impact is none. The amended motion passed.

Three by-law changes were proposed by the OAC to be published in TASNews for vote at the annual meeting in June:

9.2.3.2 Currently Reads: The Executive Director, the Immediate Past President and the Legislative Council shall serve as advisors.

Remove: Legislative Council

New Verbiage: The Executive Director and the Immediate Past President shall serve as advisors.

3.2.4.2 Currently reads: Shall be currently enrolled in a college or university and are currently pursuing an undergraduate or graduate degree in the field of nutrition.

Add: the words "Texas" on two places

New Verbiage: Shall be currently enrolled in a **Texas** college or **Texas** university and are currently pursuing an undergraduate or graduate degree in the field of nutrition.

12.3.2 Currently reads: Any other vacancy shall be filled by a member qualified to hold the position and by vote of the EC.

Change: "by vote of the EC" to "by vote of the Board"

Add: for the remainder of that term

Change: "shall" to "will"

New Verbiage: Any other vacancy **will** be filled **for the remainder of that term** by a qualified member to hold the position and **by vote of the board**.

A motion was brought forth from the PP&L Committee by Michael Rosenberger that TASN resolves to fully and completely support the SNA 2014 position paper on federal Child Nutrition Programs and associated 2014 position paper talking points. The rationale is that state support for SNA's 2014 position paper, as we near the 2014 LAC conference, lends critical support to the issues of national concern. There is no financial impact. The motion passed.

A motion was brought forth from the ARs by Joanna Genuardi that ARs be reimbursed for three nights at conference. Rationale is that currently ARs are reimbursed for only 2 nights due to Board meetings. ARs are required to be at the conference for volunteer purposes. The financial impact of this would be the cost of one additional hotel night for each AR. The motion was tabled until the 4th Board Meeting and the Finance Committee will evaluate the cost.

For the Good of the Order

None.

Announcements

- A. SNA LAC – March 2-5, 2014 – JW Marriot – Washington DC
- B. SNA Leadership Conference – April 10-12, 2014 – St. Louis, MO
- C. TASN Annual Conference - June 29 – July 2, 2014 – San Antonio, TX
- D. SNA ANC – July 13-16, 2014 – Boston, MA

There being no further business, the President adjourned the meeting at 2:50.

Respectfully Submitted,

Laura Mason, MS, RD, SNS
TASN Secretary 2013 - 2014

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

We accept the Independent Auditor's Report
and Combined Financial Statements as of August 31, 2013

Rationale/Background:

Financial Impact/Staff Time Impact/Volunteer Time Impact:

None

Motion by Individual or Committee: Finance Committee

Second by (if needed): _____

Third by: _____
(Bylaw or Policy & Procedures change)

Date: 2/14/14

Motion: Adopted Rejected Amended Tabled

Headquarters Only:

Date Bylaw changed in official document: _____; Initials: _____

Date Policy and Procedure changed in official document: _____; Initials: _____

No change needed: Initials: _____

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

Industry Committee continue to give \$25.00 per booth registration toward scholarship program.

Rationale/Background:

To continue to support TASN education.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

None

Motion by Individual or Committee: Industry Committee

Second by (if needed): K. A. Clement

Third by: (Bylaw or Policy & Procedures change)

Date: 2/13/4

Motion: [X] Adopted [X] Rejected [] Amended [] Tabled

[Signature]

Headquarters Only:

Date Bylaw changed in official document: ; Initials:

Date Policy and Procedure changed in official document: ; Initials:

No change needed: Initials:

2/3 vote

EC #1

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

Align AR's with number of ESC's
(22 positions)

Rationale/Background:

To better serve our members

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Unknown - needs to be evaluated

Motion by Individual or Committee: Fornicia Fornicia

Second by (if needed): Joanna J. Edwards

Third by: _____
(Bylaw or Policy & Procedures change)

Date: 2/13/14

Motion: Adopted Rejected Amended Tabled

Headquarters Only:

Date Bylaw changed in official document: _____; Initials: _____

Date Policy and Procedure changed in official document: _____; Initials: _____

No change needed: Initials: _____

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

the Chair of Area Representatives be an elected position and follow the call for nominations form, and the same structure as Secretary and Treasurer.

The position would be a two year position and would have specific qualifications: must be a TASN & GNA Member, must have attended at least (2) Conferences, must have served on a Committee, Sub-Committee

Rationale/Background: on or the Board.

As chair of Area Representatives should not be an area rep because they have other responsibilities. they will coordinate activities of all ARs

Financial Impact/Staff Time Impact/Volunteer Time Impact:

to be evaluated

Amendment adopted: alternate election years with the Employee Representative and the Chair of Area Reps. Provision: 2014-2015 (1) year term, 2015-2016 + thereafter (2) year terms.

Motion by Individual or Committee: Joanna Genuardi

Second by (if needed): James [Signature] 2/13/14

Third by: _____ (Bylaw or Policy & Procedures change)

Date: 2/13/14

Motion: Adopted Rejected Amended Tabled

Headquarters Only:

Date Bylaw changed in official document: _____; Initials: _____

Date Policy and Procedure changed in official document: _____; Initials: _____

No change needed: Initials: _____

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

Members may not recertify prior to 120 days of current certification expiration date.

An amendment adopted: update standing Certification Handbook.
Rationale/Background:

Training must be current to insure members are continuing education with current updated guidelines/material.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

NONE

Motion by Individual or Committee: Education

Second by (if needed): Maggie Cano

Third by: _____
(Bylaw or Policy & Procedures change)

Date: 2/13/14

Motion: Adopted Rejected Amended Tabled

Headquarters Only:

Date Bylaw changed in official document: _____; Initials: _____

Date Policy and Procedure changed in official document: _____; Initials: _____

No change needed: Initials: _____

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

TASN resolves to fully and completely support SNA's 2014 Position Paper on Federal Child Nutrition Programs, and associated 2014 Position Paper Talking Points.

Rationale/Background:

State support for SNA's Position Paper 2014, as we near the 2014 SNA LAC conference, lends critical support to issues of national concerns.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

zero

Motion by Individual or Committee: Michael Rosenberger, PP+L

Second by (if needed): _____

Third by: _____
(Bylaw or Policy & Procedures change)

Date: 2/13/14

Motion: Adopted Rejected Amended Tabled

Headquarters Only:

Date Bylaw changed in official document: _____; Initials: _____

Date Policy and Procedure changed in official document: _____; Initials: _____

No change needed: Initials: _____

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

Area Representatives be reimbursed for three nights at conference. ~~Currently ARs are reimbursed only for Board meeting nights. They are~~

Rationale/Background:

Currently ARs are reimbursed only for 2 nights due to board meetings. ARs are required to be at conference for volunteer purposes.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

One additional hotel night.

Motion by Individual or Committee: Openna Genovardi

Second by (if needed): Linda Johnson

Third by: _____
(Bylaw or Policy & Procedures change)

Date: 2/14/14

Motion: Adopted Rejected Amended Tabled

Headquarters Only:

Date Bylaw changed in official document: _____; Initials: _____

Date Policy and Procedure changed in official document: _____; Initials: _____

No change needed: Initials: _____

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

February 14, 2014

Double Tree Hotel, Austin Texas

DATE OF MEETING

PLACE OF MEETING

NAME Sandra Campbell

TYPE OF MEETING 3rd Board meeting

OFFICE/COMMITTEE President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

1. Attended SNA Industry conference in Miami
2. Participated in Conference planning call
3. Participated in Industry seminar planning call
4. Submitted Plan of Action to SNA for Thelma Flannigen Award in Boston
5. Reviewed and signed contracts for future meetings
6. Reviewed monthly financial reports
7. Worked with Executive Director on donation for SNA Nutrition Hero
8. Did performance review for Executive Director with Pres/Elect and Vp.
9. Worked with PP&L Chair preparing for LAC.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

02/14/2014
DATE OF MEETING

Austin, TX
PLACE OF MEETING

NAME GRACIE GARCIA

TYPE OF MEETING BOD

OFFICE/COMMITTEE President-Elect

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended: SNIC, Miami Beach, Florida
Industry Seminar - Galveston, TX
3rd TASN BOD Meeting, Austin, TX
Conference Calls: Industry Seminar
Conference Planning

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2-14-14
DATE OF MEETING

Austin, Texas
PLACE OF MEETING

NAME Terry Mendez

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Vice President

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended: SNIC - in Miami
Industry Seminar in Galveston
3rd. Board meeting and Committee Meetings.

Participated in: Industry Seminar and
Conference Planning Meetings.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

2/14/14
DATE OF MEETING

Austin TX
PLACE OF MEETING

NAME Diene Dahm

TYPE OF MEETING BOD

OFFICE / COMMITTEE Immediate Past President

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

*Worked on a time line of important duties and events
for the TASN President position*

Attended Industry Seminar in Galveston

*Participated in the yearly evaluation of the
TASN ETS*

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

February 13, 2014

Doubletree Hotel, Austin Texas

DATE OF MEETING

PLACE OF MEETING

NAME Laura Mason

TYPE OF MEETING Third Board of Director's Meeting

OFFICE/COMMITTEE Secretary

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Prepared and submitted October 17th EC minutes to approval committee and to TASN HQ.
Prepared and submitted October 18th BOD minutes to approval committee and to TASN HQ.
Submitted BOD minutes summary to HQ for TASNews.
Attended Executive Committee Meeting on 2/13/13.
Attended BOD Meeting on 2/14/14
Attended OAC Meeting on 2/13/14.
Attended local chapter meetings.
Attended TASN Industry Seminar in Galveston.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

February 14, 2014

Doubletree Hotel Austin

DATE OF MEETING

PLACE OF MEETING

NAME Jamal Hazzan

TYPE OF MEETING TASN Board of Directors

OFFICE/COMMITTEE Treasurer

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

since the last BOD meeting I've accomplished the following;

- Replied to many emails between the EC and HQ staff
- Attended TASN Industry Seminar at the Moody Gardens Hotel and Resort in Galveston TX
- Communicated With Karen Andrasí on the Financial Auditors Annual Report
- Attended the EC Meeting on Thursday 2/13/14
- Reviewed recommendations from Edward Jones TASN investment firm
- Completed all tasks assigned to the Treasurer



TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

February 14, 2014
DATE OF MEETING

Austin, Texas
PLACE OF MEETING

NAME Karen Andrasi, CMP

TYPE OF MEETING 3rd Board Meeting

OFFICE/COMMITTEE Executive Director

Prepare in duplicate and submit one copy to the secretary (White), and one copy to Headquarters (pink).
Reports should cover key activities since the last meeting

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Headquarters has been working on their required sections of the Plan of Action per the dates required.

Exhibits: 226 booths have been sold for the 2014 Conference and there are 71 left to sell.

In September, TASN rolled out the revised Certification Handbook and at this time I would like to thank Debbie Needham, Diane Dahm, and Maggie Cano for all their hard work on this project.

I would also like to take this opportunity to thank Nelle Coleman for all of her hard work on the Area Representative project: Nelle did all of the leg work researching the various Area's and populating various graphs and reports that we will use in an effort to better manage the Area's.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.

Since the last Board Meeting in October 2013, I have participated in the in the following:
Attended:

- TASN Conference site Visit to Fort Worth – December 2013
- TSAE Education Conference & Luncheon – December 2013
- SNA CNIC – January 2014
- TASN Industry Seminar – January 2014
- TSAE Southwest Showcase – Austin, Texas – January 2014
- Various Conference Calls - TASN Industry Seminar and TASN Conference Planning,

Other items:

- Worked with Conference Direct on possible locations for the 2017 TASN Annual Conference. Options are: Dallas and Houston.
- Worked with various hotels on site selections for future Meetings.
- Reviewed the draft Audit.
- Worked with the PP& L Chair on LAC.
- Working with the Us Patent and Trademark Company on our Trademark that was canceled in error.
- Processed the W2's and 1099's.
- Completed the Quarterly Reports for the 941, SUI, FUTA and Sales Tax.
- Prepared agendas for various meetings.
- Worked with Nelle on what information was needed for the Area Representative Project.
- Worked with Breanne on various Registration and Filemaker information.
- Met with Tanya and Monique regarding the logistics for 2015, 2016 and 2017 Conference.
- Reviewed and signed various contracts.
- Made reservations for various meetings

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2/14/14

DATE OF MEETING

PLACE OF MEETING

NAME Joanna Genuardi

TYPE OF MEETING 3rd Annual Board Meeting 2013-14

OFFICE/COMMITTEE Chair of Area Representatives

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Contacted Region 5 Child Nutrition Department to discuss partnering in education.

E-mailed Area Reps Re: Board meeting & Conference Volunteering.

Developed extensive agenda for February board meeting for questions raised by ARs & headquarters staff

Worked on Diamond Leadership Award.

Area 3 Rep to be Recognized As School Nutrition Hero

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2/14/14

DATE OF MEETING

DoubleTree - Austin Tx

PLACE OF MEETING

NAME Sherita Cox

TYPE OF MEETING Board Meeting 3rd

OFFICE/COMMITTEE Area 2 REP

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

written

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Did the Membership Drive for the Fall
Thank You for the opportunity to be Part
of TASN

oral

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

February 13 and 14 2012

Austin Tx

DATE OF MEETING

PLACE OF MEETING

NAME Margo Frazier

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area 3 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Sent out reminders via email to area chapters for scholarships
Forwarded district certification class information
Consulted with CyFair ISD to organize their certification workshop
Taught a certification class at CyFair ISD

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2/14/14

DATE OF MEETING

Austin Doubletree

PLACE OF MEETING

NAME Joanna Grenuardi

TYPE OF MEETING 3rd Annual Board Meeting 2013-14

OFFICE/COMMITTEE Area 4 Representative

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Worked on Fall Membership Drive
Spoke at BASN meeting in Dec - stressed the
importance of participation
Attended ~~Area~~ Region 5 Directors Meeting
to give TASN update
Discussed motion for reimbursement for
Area Reps at conference

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2-14-14
DATE OF MEETING

Drilltree - Austin - Tx
PLACE OF MEETING

NAME Charlotte HOKETT

TYPE OF MEETING Board Meeting 3rd

OFFICE/COMMITTEE Area Rep 4

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Have sent in e-mails and text message & phone calls to Districts

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

*Have visited Mansfield again - Biddville ISD
Stayed in contact with Weatherford, Benbrook
Castle Bay. Glen Rose
Membership Drive
and any other thing that I can.
Stay in contact with Nelle + Jo Anne.*

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2/14/14
DATE OF MEETING

Austin
PLACE OF MEETING

Linda Robertson
NAME

Board Mtg. (3rd)
TYPE OF MEETING

Area Rep 7
OFFICE/COMMITTEE

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Sent emails to TASN Group
Attended OSNA mtgs
Talked about the benefits of TASN to a group
of Directors, Supervisors + others at a
Commodity Processing Mtg @ Region 18 ESC
Attended Board Mtg.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2/14/14
DATE OF MEETING

Austin
PLACE OF MEETING

NAME Debbie Needham

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Education

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Conference Planning Committee Meetings - Nov. 18
Dec. 16
Jan. 21
Feb. 13

Education Committee -
Review of Academy Manuals + updates in
Conference Call 1/28/14 Feb.
Meeting 2/13/14

Industry - Attended in Galveston
Jan 29-31st

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2/14/2014
DATE OF MEETING

Austin / Doubletree
PLACE OF MEETING

NAME Carl Schreiner

TYPE OF MEETING _____

OFFICE/COMMITTEE Industry

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

None.

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Talked with Diane Kalyandjian about teaching
Serve safe,

Attended Industry Seminar in Galveston.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

2-14-14
DATE OF MEETING

Doubletree Hilton, Austin, TX
PLACE OF MEETING

NAME Debbie Bading

TYPE OF MEETING Board Meeting

OFFICE / COMMITTEE OAC

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Thank Executive Director and headquarters staff for reformatting Bylaws in a standard Font & Point, same version.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Phone conversations with TASN headquarters to clean up format, grammar, spelling of Bylaws

Held OAC meeting 2/13/14 to review any Bylaw amendments for Annual Meeting

Attended Industry Committee meeting

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

2/14/14
DATE OF MEETING

Austin, TX
PLACE OF MEETING

NAME Michael Rosenberger

TYPE OF MEETING B.O.D.

OFFICE/COMMITTEE PP+L

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended Industry Conference (TASN)
Gave "SNA Update" presentation at Industry.
Set up appointments for LAC.
Participated in TASN EBase
Participated in SNA Chat sessions
Attended SNA Patron Meeting
Presented at SNA Patron Meeting

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
APPROVAL SHEET FOR THE MINUTES

Third Board of Directors Meeting

February 14, 2014

I have approved the minutes of the Third Board of Directors Meeting of the Texas Association for School Nutrition held on February 14, 2014 at the Doubletree Hotel in Austin, Texas.

Debbie Needham

2/24/14

Signature

Date

Debbie Needham

Linda Robertson

Please note the following correction and/or additions to the minutes:

Please fax your approval to Laura Mason at 713-740-4018 or scan and e-mail to lamason@pasadenaisd.org. Thank you!

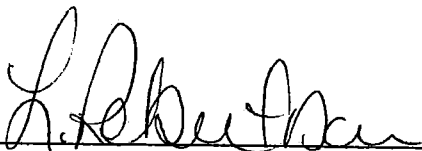
TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

Third Board of Directors Meeting

February 14, 2014

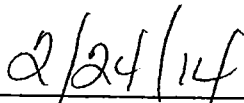
I have approved the minutes of the Third Board of Directors Meeting of the Texas Association for School Nutrition held on February 14, 2014 at the Doubletree Hotel in Austin, Texas.



Signature

Debbie Needham

Linda Robertson



Date

Please note the following correction and/or additions to the minutes:

Please fax your approval to Laura Mason at 713-740-4018 or scan and e-mail to lamason@pasadenaisd.org. Thank you!