

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
First Board of Director's Meeting
2012-13
Austin Convention Center, Fort Worth, Texas
June 20, 2012

President Diane Dahm called the First Board of Director's Meeting of the Texas Association for School Nutrition to order at 1:34 p.m. on June 20, 2012 at the Austin Convention Center, Austin, Texas.

Invocation was given by Carolyn Watson, Organization Affairs Chair.

The Chair welcomed all to the meeting and appointed Debbie Pilgrim and Sam Guajardo to the committee to approve the minutes.

Secretary, Shirley Parker, called roll of the Board. All Board members were in attendance. A quorum was established.

The Standing Rules were adopted by unanimous vote of Board members.

The Agenda was adopted by unanimous vote of Board members.

Appointments

The Chair appointed Dina Munoz as Timekeeper; Myrna Leslie and Rosa Oropeza as Pages; Shirley Price, Debbie West and Judy Stewart as Tellers with Shirley Price as Chair of the Tellers. Paid Parliamentarian is Betty Green.

The President stated that she has appointed Carolyn Watson as Organizational Affairs Chair.

Approvals

A motion was made by Debbie Bading and seconded by Sam Guajardo that the Industry Committee Members and Nominating Committee Chair be appointed as follows.

- Industry Committee: Candace Walker of JTM, Jodi Batten of Red Gold and Michael Horn of EduSource.
- Nominating Committee Chair: Sharon Glosson of Northeast ISD.

The motion passed.

Subcommittee Chairs will be approved at a later date by electronic vote.

Report of Officers

Executive Committee members were given opportunity to make oral and/or submit written reports.

All board members were encouraged to submit written reports to the Secretary electronically in advance of each board meeting.

Report of the Executive Committee

At the Executive Committee meeting, reports were received from Karen Andrasi, Chief Financial Officer and Reba Baker, Director of Membership, Certification & Training.

The EC approved motions as follows.

- Approval of 2012-13 Plan of Action
- Approval of three year lease for headquarters office space
- Approval of cost for booth space at Texas 20 show
- Directing headquarters management staff to revise headquarters employee handbook as relates to work week during week of annual conference.
- Approval of budget as presented by Chief Financial Officer

Report of Headquarters

Karen Andrasi & Reba Baker stated that their reports have been filed. Reba reminded all of several upcoming summer manager academies.

Report of Area Representatives – Sam Guajardo filed his report.

Report of Employee Representative – Lisa Morriss filed her report.

Education Committee – Debbie Needham filed her report.

Industry Committee - Bob Millunzi reported that there were many positive comments regarding the Industry Party went well and filed report.

Membership Committee – Debbie Pilgrim filed her report. A membership drive will be promoted during August school start-up.

Organization Affairs Committee – Carolyn Watson brought forward a procedural motion resulting from the TASN annual meeting. The annual meeting is specifically for Bylaw changes. Procedures call for Policy and Procedure changes to be accomplished at a board meeting. Therefore the Policy & Procedure change, Article 5 -- Meetings and Events was presented and favorably voted for at this first Board Meeting. The procedure change relates to selling/soliciting business at TASN events.

Public Policy & Legislation Committee – Chris Kamradt filed his report.

There were no reports of other committees or special reports.

There was no unfinished business.

New Business

Election of the Nominating Committee

Nominating committee appointments were postponed and will be handled via electronic vote at a later date.

Past Presidents Advisory Board of Consultants

Debbie Bading as Immediate Past President will serve as Chair of the PPABC. Nominations were taken from the Board for the four open positions. Past-presidents nominated included:

Jody Houston, Dani Sheffield, Dora Rivas and Patricia Mouser. All Board members voted. Shirley Price, Chair of the Tellers, reported that the four above named individuals were elected.

Approval of the Budget for 2012-13

The Chair requested that the Board approve the proposed budget. The budget was unanimously approved.

Approval of the Association Plan of Action

A motion was made by Debbie Pilgrim and seconded by Jamal Hazzan that the board approve the Plan of Action as presented. The Association Plan of Action was unanimously approved.

For the Good of the Order

None.

Announcements:

SNA Annual National Conference – July 15-18, 2012 – Denver, CO

HQ closed for Labor Day – Sept. 3, 2012

TASN Leadership Camp – Sept. 28-19, 2012 –Camp Buckner in Burnet, TX

TASN 2nd Board meeting – Oct. 25-26, 2012 – Austin, TX

TASN Industry Seminar – Jan. 30-Feb. 1, 2013

TASN 3rd Board meeting – Feb. 21-22, 2013 – Austin, TX

TASN Annual Conference – June 16-19, 2013 – Houston, TX

There being no further business the President adjourned the meeting at 2:11 p.m.

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Respectfully submitted,

Shirley Parker, MA, RD, LD
TASN Secretary 2012-13

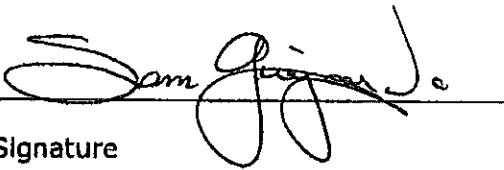
TEXAS ASSOCIATION FOR SCHOOL NUTRITION

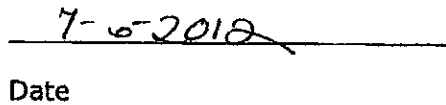
APPROVAL SHEET FOR THE MINUTES

First Board of Directors Meeting

June 20, 2012

I have approved the minutes of the First Board of Directors Meeting of the Texas Association for School Nutrition held on June 20, 2012 at the Austin Convention Center in Austin, Texas

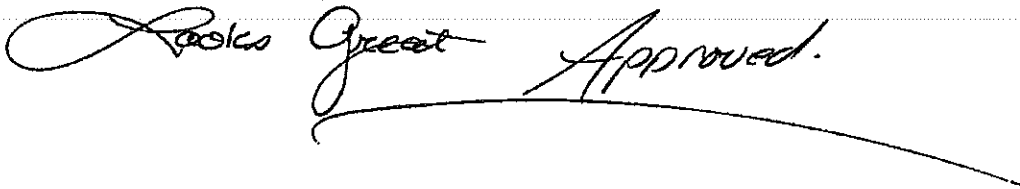

Signature


Date

Debbie Pilgrim

Sam Guajardo

Please note the following correction and/or additions to the minutes:


Looks Great Approved.

Please fax your approval to Shirley Parker at 281-641-1072 or scan and e-mail to shirley.parker@humble.k12.tx.us Thank you!

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

First Board of Directors Meeting

June 20, 2012

I have approved the minutes of the First Board of Directors Meeting of the Texas Association for School Nutrition held on June 20, 2012 at the Austin Convention Center in Austin, Texas

Deborah Pilgrim

7-26-12

Signature

Date

Debbie Pilgrim

Sam Guajardo

Please note the following correction and/or additions to the minutes:

Please fax your approval to Shirley Parker at 281-641-1072 or scan and e-mail to shirley.parker@humble.k12.tx.us Thank you!

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

6/20/12
DATE OF MEETING

Austin, TX
PLACE OF MEETING

NAME Diane Dahm

TYPE OF MEETING BOD

OFFICE/COMMITTEE President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Thanks to the new BOD for serving your association and thanks to the members that are participating in the audience today. The 2012 TASN Annual Conference has been a success.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended the TASN Annual Conference
Attended the Executive Committee Meeting

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

6-20-2012
DATE OF MEETING

Austin
PLACE OF MEETING

NAME SANDRA Campbell

TYPE OF MEETING 1st BOARD Meeting

OFFICE/COMMITTEE President Elect

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended First Executive Committee

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

6-20-2012
DATE OF MEETING

Austin, TX
PLACE OF MEETING

NAME GRACIE GARCIA

TYPE OF MEETING 1st Board

OFFICE / COMMITTEE Vice - President

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Submitted to Secretary

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended TASN Conference

Attended 4th Board Meeting

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

June 20, 2012
DATE OF MEETING

Austin, TX
PLACE OF MEETING

NAME Debbie Bading

TYPE OF MEETING 1st Board Meeting

OFFICE / COMMITTEE Immediate Past President

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended 1st Executive Meeting

TEXAS ASSOCIATION for SCHOOL NUTRITION
REPORT FORM

June 20, 2012 _____ Austin, TX
DATE OF MEETING PLACE OF MEETING
NAME Shirley Parker
TYPE OF MEETING Board Meeting
OFFICE / COMMITTEE Secretary

Oral Report:

Report has been filed.

Reported motions adopted be Executive Committee at June 20 EC meeting.

Written Report:

- 1) Attended new board meeting training in Austin on May 10-11, 2012.
- 2) Attended TASN annual conference June 17-20, 2012.
- 3) Participated in Executive Committee meeting on June 20, 2012
- 4) Participated in Board meeting on June 20, 2012.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 20, 2012

Austin Convention Center / Austin Texas

DATE OF MEETING

PLACE OF MEETING

NAME Jamal Hazzan

TYPE OF MEETING Executive Committee

OFFICE/COMMITTEE Treasurer

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

thank you for HQ staff and conference committee for putting on a great conference. Just heard good things about the conference.

Thank you for the members for giving me this opportunity to serve the association.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Attended Board Training on May 10, 2012 in Austin Texas

Attended TASN Annual Conference June 17-20 2012, Austin Texas

Presented a session at TASN Annual Conference, topic Changes in USDA regulations

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 20, 2012

Austin Convention Center / Austin Texas

DATE OF MEETING

PLACE OF MEETING

NAME Jamai Hazzan

TYPE OF MEETING 1st BOD Meeting

OFFICE/COMMITTEE Budget Committee

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Reviewed the budget at the BOD Training in Austin on May 10, 2012

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

20 JUNE 2012
DATE OF MEETING

AUSTIN, TX
PLACE OF MEETING

NAME CHRIS KANEADY

TYPE OF MEETING 1st BOARD MEETING

OFFICE/COMMITTEE PPA

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

- ORGANIZED PLAN FOR CONFERENCE CALL CONCERNING PLAN FOR NEXT YEARS LAD + LAC VISITS.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

6/17 - 6/20
DATE OF MEETING

TASN-Conference
PLACE OF MEETING Austin

NAME DEBBIE NEEDHAM

TYPE OF MEETING State Conference

OFFICE / COMMITTEE Education Chair

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

*Attended Conference - classes + observed
Attended Board Training*

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

- 1. Confirmed Instructor for Directors Academy
Elaine Revell*
- 2. Attended + Observed numerous classes at conference.
Gathering interest for 12-13 yr.*

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

6-20-12
DATE OF MEETING

Arlington Tx
PLACE OF MEETING

NAME BOB MILLINZI

TYPE OF MEETING 1st BOARD MEETING 2012-2013

OFFICE/COMMITTEE INDUSTRY CHAIR

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

THE ANNUAL CONFERENCE I BELIEVE WAS A HIT. THE EXHIBITORS SETUP SUNDAY AND MONDAY AND WERE READY TO GO FOR THE START ON TUESDAY. THE HALL WAS FULL AND ATTENDANCE WAS GOOD. WE RECEIVED NUMEROUS COMPLIMENTS ON THE INDUSTRY PARTY. I THANK ALL INVOLVED IN THE PLANNING.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

6-20-2012
DATE OF MEETING

Austin
PLACE OF MEETING

NAME Deborah Pilgrim

TYPE OF MEETING 1st Board Meet

OFFICE / COMMITTEE Membership Chair

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Went to Board training in Austin in April 2012.
Attended TASN Conference in Austin June 2012

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

6-20-12
DATE OF MEETING

Austin
PLACE OF MEETING

NAME Jeff Atkinson

TYPE OF MEETING 1st Annual Board Mtg

OFFICE/COMMITTEE Area 9

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended 4th Board Mtg
Attended Conference

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

6-20-2012

DATE OF MEETING

PLACE OF MEETING

NAME Dina A. Muñoz

TYPE OF MEETING 1st Board Meeting

OFFICE/COMMITTEE Area Rep. 2

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attending Incoming & outgoing Board.

Assisting First Timers Session

Flag Parade Practice

Second General Session: Installation

General Session Rehearsal

Chapter President's Breakfast

Award Ceremony Rehearsal

Annual Meeting } Closing Celebration

Attending

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

6-21-12

DATE OF MEETING

Austin, Texas

PLACE OF MEETING

NAME Betty Stanley

TYPE OF MEETING 1st ~~Annual~~ Board of Directors meeting

OFFICE/COMMITTEE Area 3 Rep

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

I attended annual conference.

I was moderator for several learning sessions.

I met with area 3 chapter presidents to gather contact information.

I assisted with awards ceremony and closing celebration.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

June 20, 2012
DATE OF MEETING

Austin Texas
PLACE OF MEETING

NAME Sam Guajardo

TYPE OF MEETING 1st Board Meeting

OFFICE/COMMITTEE Chair of Area Reps. Area 5 Rep.

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended Conference in Austin TX.
Assisted with Conference &
awards ceremony & closing ceremony.
@

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

6/20/2012
DATE OF MEETING

Austin
PLACE OF MEETING

NAME C. J. Brown

TYPE OF MEETING 1st Board of Directors

OFFICE/COMMITTEE Area 6 Representative

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended 2012 Conference
Presided w/ Sam Guajardo over Apron decorating
Contest and closing ceremonies
Presided w/ Sam and other board members
over Awards Ceremony.
Offered invocation at Opening Ceremony
Moderator for Anne Stodbeck and her presentation
on June 30.
Did all other duties as asked -
Attended last board meeting 4th one at Conf. Revised May 2004
Attended EC meeting #5.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

Report Form

6/20/12
DATE OF MEETING

Austin
PLACE OF MEETING

NAME Linda Robertson

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area 7 Rep.

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended TASN Conference
Attended 4th Board Meeting
Attended Exhibits & Updates

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

6-20-12
DATE OF MEETING

Austin
PLACE OF MEETING

NAME Lisa Morris

TYPE OF MEETING 1st Board meeting

OFFICE / COMMITTEE Employee Rep.

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Went to Board training in Austin in April 2012. Attended TASN Conference



TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

June 20, 2012

DATE OF MEETING

Austin, Texas

PLACE OF MEETING

NAME Karen J. Andrasi, CMP

TYPE OF MEETING 1st Board Meeting

OFFICE/COMMITTEE Headquarters Management –CFO

Prepare in duplicate and submit one copy to the secretary (White), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Thank you for agreeing to serve. I am looking forward to working with each of you to advance TASN's mission.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

-
- **TASN 2012 Austin, Texas Annual Conference**
 - 1. Incoming / outgoing Board luncheon**
 - 2. Exhibitor Move-In**
 - 3. Attendee Registration**
 - 4. Exhibitor Registration**
 - 5. General Session**
 - 6. Learning Sessions**
 - 7. Award Ceremony / Breakfast**
 - 8. Industry Evening Event**
 - 9. Various Meetings – Finance, Executive Committee, BOD meeting**

Texas Association For School Nutrition

Report Form

June ²²17, 2012

Austin, Texas

Name: Reba Baker

Type of Meeting: Board Meeting

Office/ Committee: Headquarters' Management

Oral Report:

The first summer Regional Managers' Academy was held last week at Sheldon ISD. We have 4 others planned for the summer. They are being held at Montgomery ISD, Abilene ISD, Gregory-Portland ISD and Kerrville ISD.

*I am amazed at the amount of work done at the headquarters' office prior to conference. Each staff member has put many hours into our conference and I think you will be pleased.

Written Report:

Planned the budget for the Certification, Membership and Training Department

Attended 3 trainings on HR, Team Effort and How to Proof Read Efficiently

Reviewed the new building lease

Trained on how to perform website corrections and updates

Attended the following meetings/events

1. LAC in Washington, DC
2. Leadership Conference in Kentucky
3. Board Training at Austin, TX
4. Attend the Directors' meeting at Frisco.

TEXAS ASSOCIATION FOR SCHOOL NUTRITION
Report Form

6-22-2012
DATE OF MEETING

Austin
PLACE OF MEETING

NAME Reta Baker ^{Board}

TYPE OF MEETING 1st ~~Exec~~ Meeting

OFFICE / COMMITTEE Headquarters Mgmt

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

I look forward to working w the new board.

Region Six would like to have Mgrs Academy approved for level 4. Should I take this to the education committee

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)