

## Summary of the THIRD BOARD OF DIRECTORS MEETING

The 3rd Board of Directors Meeting of the Texas Association for School Nutrition (TASN) to order at 1:15 p.m. on February 14, 2020 at the Austin Marriot South in Austin, Texas.

### **Two Electronic Votes:**

Budget adjustment to the current 2019-2020 Budget.

The request is related to the TASN Expense accounts listed below.

Increase # 7309 Administrative Academy \$ 5,000 (expenses were more)

Reduce # 7502 Graphic Designer \$ 15,000 (contract was renegotiated, removed some services)

Increase # 7902 Website Design/Hosting \$7,000 (Our current web host "Bound by" is handling more of our requests that the Graphics designer used to do)

Increase # 7903 Accounting \$2,000 (Accountant's fees are higher)

Increase # 7904 Legal \$ 1,000 (review of contracts or other pertinent documents)

Rationale: To align the account with the revenue needed

Per the TASN Bylaws:

12.3.2 Any other vacancy shall be filled by a member qualified to hold the position for the remainder of that term and by vote of the Board.

Effective February 5, 2020, Victoria Ybarra is appointed as the Area 5 Representative for the remainder of the term ending June 2021.

### **REPORT OF EXECUTIVE COMMITTEE**

No motions were brought forward to the board meeting at this time.

### **Report of Membership Committee**

Pamela Mallory, Chair-Written report has been filed.

A motion for a year-long membership drive from September 1<sup>st</sup> through May 31<sup>st</sup> with a prize of \$100.00 and free membership next year. The winner will be recognized at conference and in the TASNews. The motion was adopted.

### **REPORT OF OTHER COMMITTEE/SPECIAL REPORTS**

Lisa Colbert, Nominating Committee Chair announced the slate of candidates.

#### **Slate of Candidates:**

Vice President	Darin Crawford
Education Chair	Lacy Willey Marguerite Valli
Membership Chair	John Ceballos Adam Whitten
Area 2	Vicky Jones
Area 6	Kristy Holt
Area 10	Sharon China
Chair of Area Rep	Michelle Skiles

Lena Wilson, TDA Administrator provided the board with an update.

## **UNFINISHED BUSINESS:**

### **Staff Vacation**

Staff Vacation will remain as stated in the employee handbook.

### **Database**

A prototype has been designed by Oracle for a free trial to demonstrate the basic functionality and features within low-code application builder (APEX) and the Oracle Autonomous Database. It's a cloud based system. The demo is mainly focused on membership workflows for both external members and internal admin users, however, all the reporting features should carry over and directly apply to other areas of the business like certifications, conference management, and a number of other workflows, dashboards, and custom reporting. It will cost \$50,000 for 3 years.

SteamIt is proposed for IT and phone services. It will integrate with Oracle. The company will be changed if the board approves and moves forward with Oracle.

A link will be sent out to the board. A conference call will be scheduled to discuss. A decision will be made by the end of the month.

## **NEW BUSINESS/ACTION ITEMS**

### **Investment Counselors Report**

Tim Coffey, Financial Advisor for Edward Jones provided an overview of the association's investment portfolio.

### **Auditors Report**

Derek Kirby, CPA with Gindler, Chappell, Morrison & Co., P.C. provided the overview of the audit conducted for the year ending August 31, 2019. The activities of the organization are presented fairly, in all material respects the financial position for TASN ended in accordance with accounting principles generally accepted in the U.S.A.

## **I. ANNOUNCEMENTS**

- A. SNA LAC March 8-10, 2020 Washington, DC
- B. SNA Leadership Conference April 30 – May 2, 2020 Tempe, AZ
- C. TASN Annual Conference June 28-30, 2020 Austin, TX
- D. SNA Annual Conference July 12-14, 2020 Nashville, TN

Respectfully Submitted,

Ashlee Kane

TASN Secretary/Treasurer 2019 – 2021

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