

## **TEXAS ASSOCIATION FOR SCHOOL NUTRITION**

### **BOARD OF DIRECTORS MEETING, MINUTES**

**OCTOBER 26, 2022**

#### Call to Order

President, Darin Crawford called the Board of Director's meeting of the Texas Association for School Nutrition (TASN) to order at 10:49 a.m. on October 26, 2022.

#### Thought for the Day

The thought of the day was given by Doug Massey.

#### Opening Ceremonies

President, Darin Crawford welcomed all to the meeting and thanked them for their attendance. He also introduced our special guest, Laura Benavides, from TDA.

President, Darin Crawford appointed Candy Biehle as Page.

#### Roll Call

Secretary/Treasurer, Susan D'Amico used a sign in sheet for the Roll Call. Out of 18 Board members, 15 were present, so a quorum was established. The following three Board members were absent: Michael Francis, Organizational Chair, Norma Riojas, Area 6 Representative, and Veronica Villarreal, Area 10 Representative.

#### Committee to Approve Minutes

Public Policy and Legislative Chair, Maggie Mae Kennedy and Chair of Area Representatives, Adam Whitten were appointed by Darin Crawford to approve the minutes of the meeting.

#### Electronic Votes

Two votes have taken place since the last Board meeting in June. The budget was approved July 5, 2022 and TASN staff insurance was approved on September 12, 2022.

#### Standing Rules

The Standing Rules were unanimously approved at the first Board meeting June 29, 2022 and will be enforced for all meetings this year.

#### Adoption of Agenda

TASN Executive Director, Karen Andrasi asked that the slate of new candidates be added to New Business on the agenda. With this addition, the agenda was unanimously approved for adoption.

#### Financial Report

Secretary/Treasurer, Susan D'Amico summarized the year-to-date financials as of September 30, 2022.

#### Report of Officers

- President, Darin Crawford gave a verbal report (attached). He reviewed the need for all officers to verbally explain what each one is doing to work on the Strategic Plan.

- President Elect, Doug Massey gave a verbal report (attached).
- Vice President, Lacy Willey gave a verbal report (attached). She also put forth the motion that the TASN Board approve an extra \$4,000 for the professional speaker at the PCS conference in February 2023. She had the approval of the Education committee to move these funds from the restricted Scholarship account.
- Secretary/Treasurer, Susan D'Amico gave a verbal report (attached).
- Past President, Sharon Glosson gave a verbal report (attached).

#### Executive Committee Report

Secretary/Treasurer, Susan D'Amico briefly reviewed activities of the Executive Board that are covered in attached reports.

#### Executive Director's Report

Executive Director, Karen Andrasi gave a verbal report (attached). She also introduced the three staff members at TASN. Eric Vicharelli is our Education and Training Specialist, Vanessa Ortiz (as of now) is our Membership and Data Specialist, and Samara Traylor is our Meeting and Event Coordinator.

#### Chair of Area Representative's Report

Chair of Area Representative's, Adam Whitten gave a verbal report (attached).

- Area 2 Representative, Vicky Jones gave a verbal report (attached).
- Area 5 Representative, Victoria Ybarra gave a verbal report (attached).
- Area 6 Representative, Norma Riojas was not present but her report is attached.
- Area 7 Representative, Joy Peters gave a verbal report (attached).
- Area 10 Representative, Veronica Villarreal was not present but her report is attached.
- Area 12 Representative, Tina Brooks gave a verbal report (attached).

#### Reports of Standing Committees

Chair of Education Committee, Kassandra Davis gave a verbal report (attached).

#### Reports of Other Committees

Chair of Industry Committee, Mary Ellen Cote gave a verbal report (attached). She also put forth the motion that TASNews be available for non-members to read. Currently it is only available if a member logs in and prints it out. This idea was discussed by the Board and the hope that it may encourage more membership and more advertising by vendors.

Chair of Membership Committee, John Ceballos gave a verbal report (attached).

Chair of Organizational Affairs Committee, Michael Francis was not present but his report is attached.

Chair of Public Policy and Legislation Committee, Maggie Mae Kennedy gave a verbal report (attached).

#### Report from TDA

Administrator for Compliance with TDA, Laura Benavides presented updates and reminded us there would be a virtual meeting later today.

- As of October 11, 2022 there were 809 million meals served in the state of Texas.



- TDA has submitted a waiver to USDA to shift the four-year Administrative Review cycle to a five-year review cycle. This would mean that districts scheduled for audits January to March 2023 would be rescheduled to the following school year.
- They are currently focusing on districts that need to renew Food Service Management Company contracts.
- TDA is also revamping the ESC Region center's budgets in Texas. They have hired a senior education specialist, Jackie Anderson, who will be a support to the ESC Region centers.
- The Fresh Fruit and Vegetable Program will only have one allotment this year.
- The verification process will only have one report due in November instead of two times a year.
- Transitional standards for meal patterns will still have flexibilities for supply chain issues.
- Off-site monitoring will also still be allowed.
- P-EBT benefits for the summer of 2022 will be \$391 per child. Students are eligible for this benefit if they qualified as free or reduced before August 29, 2022. Data will be gathered from PEIMS Coordinators through November 11, 2022.
- TDA will be paying back districts for USDA foods storage invoices paid to contracted warehouses last year.
- State pounds allocations are being looked at since there was excess inventory. Even with transfers \$25 million was swept. Districts can request up to five months of inventory if they meet certain criteria. There will be inventory management tools on squaremeals.org to help moving forward.
- \$6.4 million in kitchen equipment assistance grants are available. More instructions will be coming soon.
- More supply chain assistance funds are coming. If you have opted in before, the money will automatically be distributed to your district.
- If a district has excess fund balances, TDA is working with them.

#### Unfinished Business

Executive Director, Karen Andrasi reminded us to look at the membership and certification data in our packets. So far, the new certification program has been easier to implement. Chair of Public Policy and Legislation Committee, Maggie Mae Kennedy expressed concerns about districts discontinuing TASN certification stipends due to understanding of written TDA guidelines.

#### New Business

Secretary/Treasurer, Susan D'Amico reviewed the two motions put forth by Vice President, Lacy Willey and Chair of Industry Committee, Mary Ellen Cote.

- The motion that the TASN Board approve an extra \$4,000 for the professional speaker at the PCS conference in February 2023 was discussed.
  - Executive Director, Karen Andrasi stated that there are excess funds in the scholarship budget that could be used for this purpose. This money ends up being moved into the Education budget because it goes unclaimed. She also explained that the budgeted amount of \$3,500 has not been raised in years even though fees have increased for professional speakers.
  - The motion passed unanimously.
- The motion that TASNews be available for non-members to read electronically was then discussed.

- Executive Director, Karen Andrasi explained that seeing it is part of membership benefits and allowing the public to read it may negate this benefit.
- The idea was discussed that people could read TASNews but not have access to other areas of the website.
- If more people could read it that may encourage more interest in TASN and membership. It also might encourage more vendors to advertise.
- The motion passed unanimously.

#### Strategic Plan

President, Darin Crawford, President Elect, Doug Massey, and Vice President, Lacy Willey, each shared their plans to ensure that the three-year Strategic Plan was put into action. They split the goals into three areas and developed written plans. Darin Crawford's part of the plan is Advocacy. He met with the Public Policy and Legislation Committee and is focusing on increasing the Texas delegation at LAC in Washington, DC and also revamping local advocacy in Texas. Doug Massey's area is Membership so he met with the Membership Committee and is focusing on ways to increase membership and improve events. Lacy Willey's area is Education so she is focusing on improving our training events and meeting member's needs for certification.

#### Slate of Candidates

Chair of the Nominating Committee, Candy Biehle, presented the list of candidates for 2023-24 TASN elections. They are:

- Vice President – Susan D'Amico
- Secretary/Treasurer – Christie Lammers
- Public Policy and Legislation Committee Chair – Jennifer Miller
- Area 3 Representative – Nancy Mathis and Sandra Moreno
- Area 5 Representative – Sue Ellen Atterbury
- Area 7 Representative – Joy Peters

#### Announcements

- SNA SNIC, January 15-17, 2023, San Diego, California
- TASN Third Board Meeting and State Legislative Action Day, January 30-February 1, 2023, Austin, Texas
- TASN Partnership Collaboration Summit, February 22-24, 2023, Arlington, Texas
- SNA Legislative Action Conference, March 5-7, 2023, Washington, DC
- SNA In House Leadership, April 27-29, 2023, Louisville, Kentucky
- TASN Annual Conference, June 11-13, 2023, Houston, Texas
- SNA Conference, July 9-11, 2023, Denver, Colorado

#### Adjourn

President, Darin Crawford, declared the meeting adjourned at 12:15 p.m.

Respectfully Submitted,

Susan D'Amico  
TASN Secretary/Treasurer 2022-2023



TEXAS ASSOCIATION FOR SCHOOL NUTRITION  
APPROVAL SHEET FOR THE MINUTES  
OF THE BOARD MEETING

I have approved the minutes for Board of Directors Meeting of the Texas  
Association for School Nutrition held on October 25, 2022

Adam Whitten

Signature

11/16/2022

Date

Adam Whitten

Name Printed

Please note the following correction and/or additions to the minutes:

Please scan and e-mail your approval to [Skdamico@aldineisd.org](mailto:Skdamico@aldineisd.org)

Thank you!

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

OF THE BOARD MEETING

I have approved the minutes for Board of Directors Meeting of the Texas Association for School Nutrition held on Oct. 2, 2022.

Maggi Kennedy

Signature

Maggi Mae Kennedy

Name Printed

November 15, 2022

Date

Please note the following correction and/or additions to the minutes:

Please scan and e-mail your approval to [Skdamico@aldineisd.org](mailto:Skdamico@aldineisd.org)

Thank you!



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 26, 2022,  
**DATE OF MEETING**

Austin Marriott South Hotel  
**PLACE OF MEETING**

**NAME** Karen J. Andrasi  
**TYPE OF MEETING** TASN Second Board Meeting

**OFFICE/COMMITTEE** TASN Executive Director

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Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.)

**Since June 2022 the TASN HQs is working on the logistics for the 2022 BOD/Committee Meetings, 2023 PCS and 2023 annual conference.**

**Site visit with Houston Marriott Marquis for the 2023 Conference**  
**Site visit with Live! by Lowes in Arlington for the 2023 PCS**

**TASN's Bank accounts were hacked and therefore I had to close the bank accounts and open new accounts. This resulted in, several checks being returned, process of new signature cards, new checks and deposit slips, filing fraud reports.**

**Conducted a zoom with Pennsylvania's Vice President and Adam Whitten. He was interested in our programs. We sent him a care package with our Marketing folder, copies of our brochures for Exhibits, PCS, and Conference.**

**Exhibits: 205 booths sold and 80 left to sell. At this time last year, we sold 175 booths and had 125 left to sell.**

**Secured contract with Freeman for the 2023 conference.**  
**Worked with HQ's staff and Freeman on the Theme, colors, and logo for the 2023 Conference.**

**Worked with various sites for the 2024 PCS and 2025 Conference. Still have not secured a site. Still working with Corpus Christi for 2025.**

**Written Report: (List all activities you have participated in relation to TASN since the last meeting).**

**Since the last Board Meeting in June 2022. I participated in a zoom EC/Finance Meeting.**  
**Conducted zoom interviews with Darin for the Meeting/Event Coordinator position, and hired a temp to hire, Samara Traylor. She started on October 3, 2022.**

**Hired a temp to hire for the Membership/ Data Management Specialist, Vanessa Valdez. She started on September 16, 2022.**



**Other items:**

- Worked with the General Service Contractor on the Exhibitor floor plan and various logistics
- Worked on the logistics for the upcoming TASN election. Sent all nominees information to Nominating Committee.
- Worked on TASN BOD Meeting logistics
- Worked on TASN PCS logistics
- Worked on TASN LAC 2023 logistics. Secured Restaurant for Texas Delegation Dinner
- Processed, mailed, and filed with the state the W2's and 1099's.
- Completed the Quarterly Reports for the 941, SUI, FUTA and Sales Tax.
- Proofed TASNews
- Prepared electronic Board votes
- Updated the PPM
- Updated the TASN Bylaws
- Updated various TASN forms
- Cleaned up some items on the website.
- Prepared for the external audit.

**Strategic Plan Accomplishments****Membership & Professional Development**

Reached out to various members throughout the state and discussed running for a Board position.

Reached out to Chapters to update their contact forms.

Reached out to Past Chapters to talk to them about renewing their chapters.

HQ's contacted ESC's to get their feedback on what we can do to assist them and talked to them about teaching classes at conference.

Started the New Certification program.

Updated Membership Forms and working on making all forms available in Spanish.





## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 26, 2022  
**Date of the Meeting**

Austin, Texas  
**Location of Meeting**

**Board Member Name** Darin Crawford

**Type of Meeting** Board of Directors

**Office/Committee** President

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

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**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

Met with PP&L chair to discuss Legislative Action Day.

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

I have participated in EC meetings and various committee meetings.  
I have participated in Electronic votes.  
I have conducted interviews with HQ staff.  
I have worked on goal setting for the advocacy portion of the strategic plan.  
I have worked with HQ on dates and contracts for future meetings.

**Strategic Plan update:** Include all items completed

No action items have been completed. However, I have laid out objectives for the Advocacy portion of the plan.

**Strategic Plan - Advocacy**

**Goal(s)**

- Promoting and educating the community at large on the importance of child nutrition programs for successful learning outcomes for Texas children.

**Indicators of Success**

- TASN large scale contribution at SNA-LAC

Key Indicator – Increase number of Texas Delegates at SNA – LAC

Strategy – Solicit commitments from last year ISD attendees

Strategy – Solicit commitments from last year industry attendees or their

companies

Strategy – Solicit new attendees via phones, personal meetings, and email

- Expanded and expected TASN Day at Capitol and include TASN as a resource as part of decision making

Key Indicator – Increase number of attendees at LAC

Strategy – Solicit commitments from 2021 ISD attendees

Strategy – Solicit commitments from 2012 industry attendees or their companies

Key Indicator – Produce a meaningful position paper

Strategy – Survey members on state issues that they would like to have addressed

Strategy – Solicit district legislative personnel for state issues that are important to our districts.





## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 25-26, 2022  
**Date of the Meeting**

Austin, Tx.  
**Location of Meeting**

**Board Member Name** Doug Massey

**Type of Meeting** Board Meeting

**Office/Committee** President Elect

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

**Oral Report: The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.**

TASN 2023 Annual Conference planning is off and running! Committee members have been selected, theme is locked and loaded, and graphic is complete. Please join us in Houston to "Create Magic" for our members, our industry partners and the students across Texas.

Special thanks to TASN headquarters for their help in quickly getting the data we need to make decisions. Congratulations on being fully staffed for the first time since the global pandemic began.

**Written Report: List all activities you have participated in relation to TASN since the last Meeting.**

Attended SNA Annual Conference in Orlando, FL from 7/9-7/12, 2022.

Selected conference planning committee members for TASN Annual Conference 2023.

Selected theme and graphics for the TASN Annual Conference 2023.

Selected keynote speaker for TASN general session at TASN 2023.

Attended EC finance meetings on 8/26/22 and 9/9/22.

**Strategic Plan update: Include all items completed**

Submitted strategic plan goals and indicators of success to EC for membership.

Met with membership chair to discuss plan and formulate strategy.



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10/06/22  
Date of the Meeting

Austin, TX  
Location of Meeting

Board Member Name Lacy Willey

Type of Meeting 2nd Board Meeting

Office/Committee Vice President

Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.

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**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

Voted on Budget  
Voted on Insurance  
PCS Planning  
Provided TASN update at Region 4 School Nutrition Directors Association Meeting  
Provided TASN update at School Purchasing Alliance Meeting  
Solicited recruitment for the TASN election  
Submitted TASNews Article  
Attended EC Committee and Finance Meeting  
Attended EC Strategic Planning meeting  
Attended EC HQ Insurance Review  
Established Key Performance Indicators for Professional Development Area of Focus  
Various email exchanges

**Strategic Plan update:** Include all items completed

Established Key Performance Indicators for Professional Development Area of Focus  
Goal: Professional Development

Participating as an instructor for Administrative Academy  
Promoted Manager and Admin Academy at all Directors meetings

Goal: Membership  
Adding 4 new members from Cleveland ISD

Goal: Advocacy  
Promoting TASN and School Nutrition to dietetic intern during their rotation - SHSU Intern used SNA Action Network to learn of advocacy for school nutrition.





## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10-26-22

Austin, TX

**Date of the Meeting**

**Location of Meeting**

**Board Member Name** Sharon Glosson

**Type of Meeting** Board meeting

**Office/Committee** Past President

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

Attended SNA conference in Orlando (July 2022)

Shared TASN update at Central Texas School Food Service Directors Association meeting (September 2022)

Communicated with legislators about Child Nutrition Reauthorization and action alerts from SNA

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

Contacted multiple TASN members personally to encourage them to run for TASN office

Contacted multiple district directors to encourage them to send employees to TASN Administrative Academy

Assisted with TASN headquarters staff interview

Attended TASN EC meetings virtually

**Strategic Plan update:** Include all items completed

Area of Focus – Advocacy

- Encouraged participation in local advocacy efforts and attending LAC during presentation to directors at Central TX meeting in September 2022
- Sent out SNA action alerts to all Congressional Representatives in my school district
- Followed up with personal emails to legislator office staff members about Child Nutrition Reauthorization
- Invited local, state, and national legislators to participate in National School Lunch Week event
- Hosted Chief of Police in San Antonio for lunch in local school to promote program
- Conducted national media interview about continued challenges in supply chain and labor shortages

# TEXAS ASSOCIATION OF SCHOOL NUTRITION

## Report Form

October 26, 2022  
**DATE OF MEETING**

Austin Marriott South  
**PLACE OF MEETING**

**NAME :** Susan D'Amico

**TYPE OF MEETING** Board Meeting

**OFFICE/COMMITTEE** Secretary/Treasurer

Submit to the Secretary.

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Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report:

- Prepared minutes for the June 8, 2022 Board Meeting
- Wrote Fall 2022 Article for TASNews
- Attended EC Committee and Finance Meeting
- Attended EC Headquarters Insurance Review Meeting
- Voted on Budget
- Voted on Insurance

Strategic Plan Report:

- Recruited Aldine staff for Administrative Academy
- Presented benefits of TASN and local chapter membership to all cafeteria staff in Aldine
- Served on EC of Aldine SNA





## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10/26/22

**Date of the Meeting**

Austin, TX

**Location of Meeting**

**Board Member Name** Kasandra Davis

**Type of Meeting** Board of Directors Meeting

**Office/Committee** Education Committee

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

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**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

Over the past few months the education committee received names of individuals who were interested in joining. These names were sent and approved by our President and TASN HQ. We are happy to welcome five new individuals to our committee and look forward to their future contributions. We are also in the middle of concluding the first half of the 2022-2023 Administrator's Academy. It has been wonderful as the new Education Chair to experience and watch the presenters and our attendees learn more about Child Nutrition. I'm eager to grow this program moving forward.

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

The education committee met for the first time via Zoom on September 26, 2022. We received updates from HQ regarding the Manager and Administrator's Academy, new certification structure updates, discussed the review of Local Plan of Action Award Guidelines and future ideas to grow education within TASN. Our next meeting will be held 10/26/22 where we will expand on these topics. We discussed getting input from directors and members on topics that should be included in future Academies and educational opportunities. The Manager's Academy did not make for the 2022-2023 year so we are looking at ways to spread the word and/or offer more opportunities during the summer months when availability may be better.

**Strategic Plan update:** Include all items completed

Exploring the idea of recording educational sessions from conferences to add to the website.

## TASN BOARD REPORT

Wednesday, October 12, 2022

Mary Ellen Cote

Industry Committee Chairman

August 8, 2022 Nominated Susan D'Amico for Vice President of TASN.

September 12, 2022 voted on TASN Staff Insurance

October 25, 2022 First Industry Committee Meeting with the 3 new members





**TEXAS ASSOCIATION OF SCHOOL NUTRITION**  
**Report Form**

October 26  
Date of the Meeting

Austin, TX  
Location of Meeting

Board Member Name John Collier

Type of Meeting In person

Office/Committee membership

Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.

**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

*Completed videos from TASN conference highlighting member benefits, would like to know plans for videos.*

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

- Assisted with TASN Summer conference logo design*
- Met via zoom 2x with Graphic Designer on logo*
- Spoke at KASN meeting on TASN Benefits*
- TASN news article submitted*

**Strategic Plan update:** Include all items completed



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 26, 2022

**Date of the Meeting**

Austin, TX

**Location of Meeting**

**Board Member Name** Michael Francis

**Type of Meeting** Board Meeting

**Office/Committee** OAC

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

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**Written Report: List all activities you have participated in relation to TASN since the last Meeting.**

- Discussed bylaws that might need to be updated surrounding membership
- Reviewed TASN Bylaws





## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

October 26, 2022  
**Date of the Meeting**

Austin, Texas  
**Location of Meeting**

**Board Member Name** Maggie Mae Kennedy

**Type of Meeting** 2<sup>nd</sup> Board Meeting

**Office/Committee** PP&L Chair

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

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**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

- Provided PP&L updates to the Area 3 Directors Meeting (I did not attend but sent information)
- Attending and contributed to the SNA SW Region PP&L Meeting via Zoom
- Sent an email to previous LAC attendees to inform them of the 2023 LAC and LAD dates

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

- Provided PP&L updates to the Area 3 Directors Meeting (I did not attend but sent information)
- Attending and contributed to the SNA SW Region PP&L Meeting via Zoom
- Sent an email to previous LAC attendees to inform them of the 2023 LAC and LAD dates
- Nominated Melody Howard from Spring Branch ISD for the Area 3 Rep position for the upcoming elections.
- Nominated myself for the Secretary position for the upcoming elections

**Strategic Plan update:** Include all items completed



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10/26/22  
**Date of the Meeting**

Austin, TX  
**Location of Meeting**

**Board Member Name** Adam Whitten

**Type of Meeting** Regular Board Meeting

**Office/Committee** Chair of Area Reps

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

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**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

Sept 26th, 2022 -Participated in a Zoom call with members of the Pennsylvania School Nutrition Association.  
Sent out emails and text messages to Area Reps on a regular basis with reminders  
Emailed members about voting and chapters.  
Attended local chapter meetings.

**Strategic Plan update:** Include all items completed



# TEXAS ASSOCIATION OF SCHOOL NUTRITION

## Report Form

OCT 25th & 26th  
DATE OF MEETING

Austin TX  
PLACE OF MEETING

NAME Leily Jones

TYPE OF MEETING OCTober board meeting

OFFICE/COMMITTEE Area 2 representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Samuel submitted Article for TASN news  
been Trying to contact schools in my area



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10/26/2022  
**Date of the Meeting**

Austin  
**Location of Meeting**

**Board Member Name** Victoria Ybarra

**Type of Meeting** October Board Meeting

**Office/Committee** Area 5 Representative

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

Participated in electronic vote for staff insurance. Submitted TASN News article for the Fall magazine. Attended Education Committee meeting at October board meeting.

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.  
Emailed Area 5 chapter representatives for TASN News submissions. Reached out to area chapters to inform them of the call for nominations and ask for nominees for Area 5 representative.

**Strategic Plan update:** Include all items completed





## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10/25/2022  
Headquarters  
**Date of the Meeting**

TASN  
**Location of Meeting**

**Board Member Name** Norma A. Riojas

**Type of Meeting** TASN 2022- 2023 Committee Representation Area Representatives

**Office/Committee** Area Representatives

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

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**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

Good afternoon my name is Norma Riojas Area 6 Representative, I attended the June Fort Worth Conference, I attended the meeting held after the June convention. I took part in the recordings of the Spanish videos Interviews promoting why it is Important to attend conference  
I sent out e-mail to are 6 Directors/Area 6 TASN member, In the e-mail I Introduce myself as Area 6 Representative, I also offer my assistance if needed to help Increase TASN memberships, ideas for fundraiser, and motivating staff to go to the convention

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

I attended June2022 Fort Worth Conference, at the Conference I help passing out information/flyers, guide people into the busses. I attended the TASN June meeting held after the conference. I was part of the Spanish video recordings Interviews to promote the Importance of attending conference.

I sent out e- mail to the Area 6 Director. I Am introducing myself as Area 6 Representative. In the email I talk a little bit about myself and my year of service in the school districts. Also, in the e-mail I talk about my goal for Increasing TASN memberships, motivating staff to attend the upcoming TASN Convention.

**Strategic Plan update:** Include all items completed

To help the school Districts with Ideas on how to Increase membership participation.

I hope to work together with school Districts to Increase TASN memberships

To attend June Conference.



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10/26/22  
**Date of the Meeting**

Austin, TX  
**Location of Meeting**

**Board Member Name** Joy Peters

**Type of Meeting** Regular Board Meeting

**Office/Committee** AR 7

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

- emailing directors within area to talk about joining TASN
- wrote and submitted TASN article
- checked in with districts

**Strategic Plan update:** Include all items completed



## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10/26/2022  
Austin  
**Date of the Meeting**

Marriott Hotel -  
**Location of Meeting**

**Board Member Name** Veronica Villarreal

**Type of Meeting** Board of Director's Meeting

**Office/Committee** Area 10 Rep/Legislative Committee

**Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.**

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**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

Showcased all the great things happening in Area 10. Spotlighted East Central ISD, North East ISD and Southwest ISD in the TASNews.

**Strategic Plan update:** Include all items completed





## TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

10/26/22  
Date of the Meeting

Austin, Tx  
Location of Meeting

Board Member Name Tina Brooks

Type of Meeting BOARD MTG, IN PERSON

Office/Committee AREA 12 REPRESENTATIVE

Prepare submit your report to the TASN Secretary and the TASN Executive Director two weeks prior to the TASN Meeting.

**Oral Report:** The oral report should provide key information that you have accomplished as it relates to the Strategic Plan, general information important to the membership, or a motion.

**Written Report:** List all activities you have participated in relation to TASN since the last Meeting.

I have been talking to schools in my area about joining TASN. We talked about the benefits that TASN offers and how this can help staff training. Will be having a meeting with Bogaliso life staff next week, then Stennett. Can I please have info pks. to hand out

**Strategic Plan update:** Include all items completed

- Meetings with local school staff
- will attend our TASN meeting Oct. 25 + 26
- Will be making goodie bags to take to my area schools and invite them to talk about TASN.

# TEXAS ASSOCIATION FOR SCHOOL NUTRITION

## Report Form

10-26-22  
DATE OF MEETING

Austin, TX Marriott Sack  
PLACE OF MEETING

NAME Mary Ellen Cote

TYPE OF MEETING Board

OFFICE/COMMITTEE Industry Committee Chairman

Prepare in duplicate and submit one copy to the Secretary (white), and one copy to Headquarters (pink). Report should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Voted on budget + TASN Staff Insurance

## Amended Report

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Industry Meeting 10-25-22

welcomed new members

- went over job description + responsibilities
- TASN booth sold 205 → 80 left,
- Discussed Industry Evening event possibilities
- Signed up for Industry Article for the next 4 TASN News Magazines
- will have another meeting via Zoom for Nominations Chair