

**TEXAS ASSOCIATION FOR SCHOOL NUTRITION
FOURTH BOARD OF DIRECTORS MEETING
Zoom Meeting
June 29, 2020**

President Melissa Bryan called the 4th Board of Director's Meeting of the Texas Association for School Nutrition (TASN) to order at 2:03 p.m. on June 29, 2020 via zoom.

The thought of the day was given by Victoria Ybarra.

Melissa Bryan, President, welcomed all to the meeting.

Roll Call

Secretary/Treasurer, Ashlee Kane called roll. Tanisha Bodden was not present. 18 board members were present. A quorum was established.

Standing Rules

The board standing rules were read at the 1st Board Meeting by Debbie Needham, OAC and adopted. These rules are enforced for all the meetings and will not be read and voted on at the following meetings. This takes place at the first board meeting of every year and then stand for the rest of the year.

Approve Meeting Agenda

The agenda was modified and adopted.

Treasurer's Report

The financial statement was given by Secretary/Treasurer, Ashlee Kane. Financials presented through May.

Committee to Approve Minutes

Pam Mallory and Shelly Copeland were appointed to approve the minutes.

Report of Officers

Executive Committee members were given the opportunity to make oral reports and submit written reports.

REPORT OF EXECUTIVE COMMITTEE

Database Update

TASN Database update is on hold until we have revenue to continue the process.

New Server Installation

The company installing is 80 % completed.

Financial Statement Presentation

The financial statement was given by Secretary/Treasurer, Ashlee Kane.

A vote was passed on April 14th to withdraw money from the TASN investment accounts to pay back the exhibitors, attendees, and event management company for the canceled 2020 TASN Annual Conference. Two months of TASN expenses are also included making the total amount \$584,000.00. This will allow TASN to not have debt moving into the 2020-2021 term beginning Sept 1, 2020. At the present time, the investment account has \$682,000.

The breakdown of refunds versus roll over from conference:

Refunds

\$244,680 refunds

\$47,055 refunds for attendees
\$25,299 refunds for sponsors
\$50,000 put back into the scholarship account (money recently borrowed and approved by the finance committee)
\$9,999 Freeman General Service Contractor
\$5,000 Fairmont Hotel

Rollover

\$186,780 rollover on booths
\$5,990 rollover attendees

Bills

\$64,000 bills (including a new server)

The remaining balance in the checking account is \$136,695.

REPORT OF HEADQUARTERS

Karen Andrasi, Executive Director

REPORT OF CHAIR OF AREA REPRESENTATIVES

Michelle Skiles, Chair-Written report has been filed.

REPORT OF THE STANDING COMMITTEES:

Education

Lacy Willey, Chair-Written report has been filed.

A motion to move that Administrative Academy requirements be updated to reflect the following beginning July 1, 2020:

TASN Approved Administrative Academy

In addition to the Managers Academy, TASN sponsors an Administrative Academy that allows participants to receive Level 5 certification. To attend Administrative Academy a member must be an active member, 3 years school food service experience OR an unofficial transcript of an Associate Degree + 2 years' of school food service experience OR Bachelor's Degree in a related field, and submit a letter of recommendation or sponsor letter from their Superintendent/Director.

Rationale/Background:

This update allows clarification of admittance to Administrative Academy and aligns with level 5 certification. We believe these requirements to be equal in experience and education and appropriate for participation in the academy.

Administrative Academy handbook information previously stated:

In addition to the Managers Academy, TASN sponsors an Administrative Academy that allows participants to receive Level 5 certification after successful completion of the training and an exit exam. Applicants who wish to take TASN Administrative Academy must submit a letter of recommendation or sponsor letter from Superintendent/Director.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Financial impact may lead to revenue from increased participation in administrative academy. Minimal staff/volunteer time impact to update certification handbook.

Motion was adopted.

A motion to move that level 5 certification be updated to reflect the following 4 ways to achieve certification beginning July 1, 2020:

1. A total of 72 hours & 3 years' school food service experience
2. 3 years' school food service experience and successful completion of TASN Administrative Academy and at least a 75% on the exit exam.
3. 2 years' school food service experience with an unofficial transcript of an Associate's Degree and successful completion of TASN Administrative Academy and at least a 75% on the exit exam.
4. Bachelor's Degree with an unofficial transcript showing degree related to nutrition, dietetics, food service management, or directly related field will count towards certification.

Rationale/Background:

This update allows better understanding of ways to achieve level 5 as it is included the submittal process. We believe these options to be equal in experience and education.

Certification handbook previously stated:

TASN Level 5 requirements: A total of 72 Hours & 3 years' school food service experience Required courses must be related to Advanced Management OR

3 years school food service experience and completion of the TASN Directors Academy (32 hours) with 75% score on the exit exam.

To complete the process, please fill out the certification application and send with the appropriate payment, a copy of the TASN Directors Academy Certificate, and an unofficial transcript of an Associate Degree + 2 additional years' experience, or Bachelor's Degree.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Financial impact may lead to revenue from increased participation in administrative academy and/or certification revenue for others seeking to obtain level 5. Minimal staff/volunteer time impact to update certification handbook.

The motion was adopted.

A motion to move that requirement to teach TASN approved courses be updated to reflect the following beginning July 1, 2020:

Requirement to teach TASN approved courses:

Instructor must be one of these:

- TASN or SNA Level 3 or higher & completed a course dealing with training Adult Learners within the previous 5 years. (Recommended Train the Trainer)
- Bachelor's Degree & Resume
- Associates Degree + 2 years School Food Service Experience & Resume
- 5 years' experience in the Key Training Area assigned to teach & Resume
- 5 years' experience training/presenting to groups & Resume

Training, presenting to groups, and subject matter expert should be evidenced on submitted resume is required.

Rationale/Background:

This update moves the requirement for "adult learner" training to level 3 or higher requirement. We believe this would allow for increase in approved instructors across the state. As well as, increase the amount of TASN approved courses to help with members training needs given cancellation of conference.

Previous requirement to teach as stated in certification handbook:

Instructors must be any of these:

- *TASN or SNA Level 3 or higher*
- *Bachelor's Degree & Resume*
- *Associates Degree + 2 years School Food Service Experience & Resume*
- *5 years' experience in the Key Training Area assigned to teach or experience training/presenting to groups & Resume*

ALL of the above must also have completed a course dealing Training Adult Learners within the previous 5 years. (Recommended Train the Trainer) Evidence of training/presenting to groups is required.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

No financial impact. Minimal staff/volunteer time impact to update certification handbook.

The motion was adopted.

Industry

Mike Likovich, Chair-Written report has been filed.

Membership

Pamela Mallory, Chair-Written report has been filed.

Public Policy and Legislation

Teresa Lane, Chair- Written report has been filed

REPORT OF OTHER COMMITTEE/SPECIAL REPORTS

None

UNFINISHED BUSINESS:

None

NEW BUSINESS/ACTION ITEMS:

2020-2021 Budget

A motion to move that the 2020-2021 budget be approved as presented. The motion was adopted.

Postponing Partnership Collaboration Summit

Headquarters will look into setting up for end of January through March. Possible to combine with board meeting in February. It will be discussed at the next meeting.

Staff

Staff will continue with current schedule of 32 hours working from home. Staff comes in on separate days one day a week.

ANNOUNCEMENTS

A. Board Training and 1st Board Meeting, July 23 – July 24, 2020, Austin, Texas

There being no further business, the President adjourned the meeting at 3:06 p.m.

Respectfully Submitted,

Ashlee Kane

TASN Secretary/Treasurer 2019 – 2021

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

FOURTH Board Meeting

JUNE 29, 2020

I have approved the minutes of the Fourth 2019 - 2020 Board Meeting of the Texas Association for School Nutrition held on Monday, June 29th at via zoom.

Shelly Copeland
Signature

7/6/2020
Date

Pamela Mallory

Shelly Copeland

Please note the following correction and/or additions to the minutes:

Please scan and e-mail your approval to akane2@kleinisd.net. Thank you!

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

APPROVAL SHEET FOR THE MINUTES

FOURTH Board Meeting

JUNE 29, 2020

I have approved the minutes of the Fourth 2019 - 2020 Board Meeting of the Texas Association for School Nutrition held on Monday, June 29th at via zoom.

Pam Mallory

Digitally signed by Pam Mallory
DN: cn=Pam Mallory, o=Klein ISD, ou=Nutrition and
Food Service, email=pmallory1@kleinisd.net, c=US
Date: 2020.07.07 08:05:52 -05'00'

Signature

Date

Pamela Mallory

Shelly Copeland

Please note the following correction and/or additions to the minutes:

Please scan and e-mail your approval to akane2@kleinisd.net.

Thank you!

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that

the 2020-2021 budget be approved as presented.

See Attachment.

Rationale/Background:

Financial Impact/Staff Time Impact/Volunteer Time Impact:

None

Motion by Individual of Committee:

Ashlee Kane

Digitally signed by Ashlee Kane
DN: cn=Ashlee Kane, o=TXASNA, email=ashlee@txasna.org, c=US
Date: 2020.07.02 14:14:59 -0500

Second by (if needed):

SCOPELAN

Digitally signed by SCOPELAN
Date: 2020.07.02 19:21:10 -05'00'

Third by (Bylaw or Policy and Procedure change)

MOTION

Adopted

Rejected

Amended

Tabled

Headquarter Only:

Date Bylaw changed in official document: _____

Initials: _____

Date Policy and Procedure changed in official document: _____

Initials: _____

No change needed Initials: _____

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that Administrative Academy requirements be updated to reflect the following beginning July 1, 2020:

TASN Approved Administrative Academy

In addition to the Managers Academy, TASN sponsors an Administrative Academy that allows participants to receive Level 5 certification. To attend Administrative Academy a member must be an active member ~~be a member in good standing~~, 3 years school food service experience OR an unofficial transcript of an Associate Degree + 2 years' of school food service experience OR Bachelor's Degree in a related field, and submit a letter of recommendation or sponsor letter from their Superintendent/Director.

Rationale/Background:

This update allows clarification of admittance to Administrative Academy and aligns with level 5 certification. We believe these requirements to be equal in experience and education and appropriate for participation in the academy.

Administrative Academy handbook information previously stated:

In addition to the Managers Academy, TASN sponsors an Administrative Academy that allows participants to receive Level 5 certification after successful completion of the training and an exit exam. Applicants who wish to take TASN Administrative Academy must submit a letter of recommendation or sponsor letter from Superintendent/Director.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Financial impact may lead to revenue from increased participation in administrative academy. Minimal staff/volunteer time impact to update certification handbook.

Motion by Individual or Committee: Education Committee 06/17/2020

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that requirement to teach TASN approved courses be updated to reflect the following beginning July 1, 2020:

Requirement to teach TASN approved courses:

Instructor must be one of these:

- TASN or SNA Level 3 or higher & completed a course dealing with training Adult Learners within the previous 5 years. (Recommended Train the Trainer)
- Bachelor's Degree & Resume
- Associates Degree + 2 years School Food Service Experience & Resume
- 5 years' experience in the Key Training Area assigned to teach & Resume
- 5 years' experience training/presenting to groups & Resume

Training, presenting to groups, and subject matter expert should be evidenced on submitted resume is required.

Rationale/Background:

This update moves the requirement for "adult learner" training to level 3 or higher requirement. We believe this would allow for increase in approved instructors across the state. As well as, increase the amount of TASN approved courses to help with members training needs given cancellation of conference.

Previous requirement to teach as stated in certification handbook:

Instructors must be any of these:

- *TASN or SNA Level 3 or higher*
- *Bachelor's Degree & Resume*
- *Associates Degree + 2 years School Food Service Experience & Resume*
- *5 years' experience in the Key Training Area assigned to teach or experience training/presenting to groups & Resume*

ALL of the above must also have completed a course dealing Training Adult Learners within the previous 5 years. (Recommended Train the Trainer) Evidence of training/presenting to groups is required.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

No financial impact. Minimal staff/volunteer time impact to update certification handbook.

Motion by Individual or Committee: Education Committee 06/17/2020

TEXAS ASSOCIATION FOR SCHOOL NUTRITION

MOTION FORM

I move that level 5 certification be updated to reflect the following 4 ways to achieve certification beginning July 1, 2020:

1. A total of 72 hours & 3 years' school food service experience
2. 3 years' school food service experience and successful completion of TASN Administrative Academy and at least a 75% on the exit exam.
3. 2 years' school food service experience with an unofficial transcript of an Associate's Degree and successful completion of TASN Administrative Academy and at least a 75% on the exit exam.
4. Bachelor's Degree with an unofficial transcript showing degree related to nutrition, dietetics, food service management, or directly related field will count towards certification.

Rationale/Background:

This update allows better understanding of ways to achieve level 5 as it is included the submittal process. We believe these options to be equal in experience and education.

Certification handbook previously stated:

*TASN Level 5 requirements: A total of 72 Hours & 3 years' school food service experience
Required courses must be related to Advanced Management OR*

3 years school food service experience and completion of the TASN Directors Academy (32 hours) with 75% score on the exit exam.

To complete the process, please fill out the certification application and send with the appropriate payment, a copy of the TASN Directors Academy Certificate, and an unofficial transcript of an Associate Degree + 2 additional years' experience, or Bachelor's Degree.

Financial Impact/Staff Time Impact/Volunteer Time Impact:

Financial impact may lead to revenue from increased participation in administrative academy and/or certification revenue for others seeking to obtain level 5. Minimal staff/volunteer time impact to update certification handbook.

Motion by Individual or Committee: Education Committee 06/17/2020

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 29, 2020

ZOOM Meeting

DATE OF MEETING

PLACE OF MEETING

NAME Melissa Bryan

TYPE OF MEETING TASN Fourth BOARD OF DIRECTORS MEETING 2019-2020

OFFICE/COMMITTEE President

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

POA 1-D / 2-C Attended Legislative Action Conference in Washington, D.C. and all delegate activities

POA 2-C Various Committee Conference/ZOOM Calls when scheduled (COVID-19 cancelled many)

POA 3-A Worked with TASN on COVID-19 related HQ issues with EC

POA 4-B Submitted SNA President Plan of Action Update

POA 2-C Submitted Eblasts relating to COVID-19 information and voting results

POA 2-C Submitted article for TASNews for Spring Issues

POA 2-A Worked with Education Committee on scholarships and awards. Wrote cards for each winner.

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June -22-2020
DATE OF MEETING

Austin Marriot South Hotel
PLACE OF MEETING

NAME : Michael Francis

TYPE OF MEETING 3rd Board Meeting

OFFICE/COMMITTEE President Elect

Submit to the Secretary.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report:

As President Elect *I have accomplished the following since the last board meeting:*

Attended:

- Attended Legislative Action Conference (Woodlands, TX)
- Virtual State Leadership Summit (Webinar replaced NLC)

Action:

- (2) PPL Conference Call
- Executive Committee Conference Call
- TASN EC/Finance Meeting



**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

6-29-20
DATE OF MEETING

Virtual
PLACE OF MEETING

NAME Sharon Glosson

TYPE OF MEETING Board meeting #4

OFFICE/COMMITTEE Vice President

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Submitted photos to TASN about the COVID meal program for publishing on TASN social media to promote school meals

Discussed 2021 Conference Planning committee with potential committee members

Advocated for school meal programs with federal legislators in Washington, DC

Hosted San Antonio Mayor Ron Nirenberg to serve meals at a feeding site

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

Attended SNA Legislative Action Conference – March 8-10, 2020

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

6/29/2020
DATE OF MEETING

Zoom
PLACE OF MEETING

NAME : Ashlee Kane

TYPE OF MEETING 4th BOD Meeting

OFFICE/COMMITTEE Secretary/Treasurer

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report:

As Secretary/Treasurer I have accomplished the following since the last board meeting:

POA 1-D / 2-C Attended Legislative Action Conference in Washington, D.C.

POA 3-A Worked with TASN on COVID-19 related HQ issues with EC

POA 2-C Submitted article for TASNews for Spring Issues

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 29, 2020
DATE OF MEETING

Virtual
PLACE OF MEETING

NAME : Shelly Copeland

TYPE OF MEETING Fourth Board Meeting

OFFICE/COMMITTEE Immediate Past President

Submit to the Secretary.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report:

As Immediate Past President *I have accomplished the following since the last board meeting:*

Participated in EC discussions and decisions around the following:

TASN Database

TASN HQ Decisions: Work from home; Work hours/days; Finances; Conference and Annual Meeting cancelation; 2021 Conference planning; TASN News;

Board Votes: Plan of Action Revisions; Annual Meeting; PPM Revisions

Attended SNA Legislative Action Conference



TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

06/29/2020
DATE OF MEETING

Virtual
PLACE OF MEETING

NAME Lacy Willey

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Education Chair/Education Committee

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

POA:

I-C Applied for leadership role within TASN

II-A Assisted in obtaining variety of classes and curriculum for TASN annual conference

II-B Update certification handbook to promote increase in certifications

II-B Promoting certification classes by sharing classes to district employees

II-C Worked with industry members on developing and contributing to new conference sessions

II-D Update certification handbook to promote increase in certifications

III-C Evaluating with Education Committee/HQ in regards to continue to offer academies virtually

IV-A Promote Education Committee focus and goals in TASNews

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)

February – Participated as TASN representative in Wellness Policy Task Force

February – Conference Planning Committee Conference Call

March – Submitted TASN board vote

April – Received award/scholarship information

April – Submitted TASN board vote

May – Submitted conference award/scholarship winners to TASN HQ

May – Submitted TASN board vote

June – Education Committee Conference Call

June – Submitted updates to Certification Handbook

June – Submitted TASNews Article

June – Submit motions for board review

Various calls/emails regarding education certification, conference planning and awards/scholarship info

TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

7/24/20
DATE OF MEETING

Fairmont Austin
PLACE OF MEETING

NAME : Mike Likovich

TYPE OF MEETING Board Meeting #4

OFFICE/COMMITTEE Industry Chair

Submit to the Secretary.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

- Recruit TASN members to leadership positions

Written Report:

As Mike Likovich *I have accomplished the following since the last board meeting:*

- Coordinated conference calls with Industry Committee
 - March 12th, 2020
 - April 23rd, 2020 – canceled due to covid
 - June 25th, 2020
- Communicate with TASN industry members on cancellation of annual conference
- Voted for submitted motions



**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 29, 2020

Zoom Meeting

DATE OF MEETING

PLACE OF MEETING

NAME Pam Mallory

TYPE OF MEETING 4th Board of Directors Meeting

OFFICE/COMMITTEE Membership Committee

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

I have enjoyed my time on the TASN Board of Directors and am very grateful for the friendships and opportunities over the last 4 years.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Due to Covid 19 membership meetings in March, April and May were canceled

Due to lack of RSVP membership meeting in June was canceled

Membership Drive for 2020/2021 was finalized in February meeting

TASN Headquarters organized a Membership drive from 4/24/2020-5/26/2020 with 3 prizes of 2021 TASN conference in San Antonio packages

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 29, 2020

Virtual -

DATE OF MEETING

PLACE OF MEETING

NAME Debbie Needham

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE OAC

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

It has been a pleasure to serve on the board and be an active part of the TASN Association. I will miss my peers and friends after the term expires.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Communicated monthly with TASN HQ for updates after the February Board Meeting regarding any changes for the upcoming Meetings.

No changes to occur due to the cancellation of Summer TASN Conference and Annual Meeting. All requested changes to the Bylaws and Policy / Procedures will be handled at future meeting.

Communicated with local chapters as needed regarding cancellation of Conference.

Organization of the Maintenance/Operation class for Conference completed with training material. Follow up with cancellation of speakers due to conference cancellation. Class will resume at next conference.

TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

June 29, 2020
DATE OF MEETING

Zoom
PLACE OF MEETING

NAME : Teresa Lane

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE PP&L Chair

Submit to the Secretary.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report:

As PP&L Chair *I have accomplished the following since the last board meeting:*

- Presented a legislative update at the School Nutrition Directors Association (SNDA) meeting on February 27th. (Plan of Action, Goal #4 IV-B)
- Scheduled 30 appointments with Texas legislators at LAC 2020. (Plan of Action, Goal #4 IV-C)
- Attended a learning session with ACDA on June 3rd called COVID-19 Legislation Deep Dive.
- PP&L conference call via Zoom on June 9th.
- Researched information at the state and national level for Child Nutrition – related political activity.
- Prepared two articles for the TASNews (Plan of Action, Goal #4 IV-B).
- Preparing a letter to send on behalf of TASN, following the SNA letter to Secretary Perdue, to all TASN members to be used as a tool for advocating our programs. (Plan of Action, Goal #4 IV-B)



TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

June 29th 2020
DATE OF MEETING

Zoom
PLACE OF MEETING

NAME : Michelle Skiles

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Chair of Area Representatives

Submit to the Secretary.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been Filed

Written Report:

As Chair of representatives I have accomplished the following since the last board meeting:

I have sent out e-mails and told them I was here if needed. With Covid 19 things have been put on hold as far as making visits.

I have completed on-line votes

I have wrote articles for TASNews



**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

06/29/2020

Conference Call

DATE OF MEETING

PLACE OF MEETING

NAME Alexandra Molina

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area 1 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

I have been in communication monthly via email with district directors and chapter presidents. San Benito Director is new but has been an active TASN member and is wanting to start chapter. Los Fresnos Director is no longer wanting to receive correspondence from TASN. They are under food service management company for employees but director is a former FSMC employee. Was scheduled to visit Mercedes and Pharr to install officers in April and May but did not happen due to Covid 19. Installation of officers is pending for 3 chapters in Region One.

No visits for Region 2 districts but have been included along with service centers in monthly emails promoting membership payments, new memberships, unity created amongst staff by chapters, and conference cancellation.

Area 1 is looking forward to web based educational opportunities since most training opportunities have been cost prohibitive due to travel costs. We are hopeful this will continue past Covid.

TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

6/29/2020
DATE OF MEETING

Zoom
PLACE OF MEETING

NAME : Maggie Mae Kennedy

TYPE OF MEETING 4th Board Meeting

OFFICE/COMMITTEE Area 3 Rep

Submit to the Secretary.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

n/a

Written Report:

As Area 3 Representative *I have accomplished the following since the last board meeting:*

1. Attended LAC and advocated on Capitol Hill for Student Nutrition.



**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

June 29, 2020

Zoom

DATE OF MEETING

PLACE OF MEETING

NAME Tanisha Bodden

TYPE OF MEETING Board Meeting

OFFICE/COMMITTEE Area Representative 4

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

See written report

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Encourage chapters to send in article to TASN News. IIB

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

June 29, 2020

ZOOM Meeting

DATE OF MEETING

PLACE OF MEETING

NAME Victoria Ybarra

TYPE OF MEETING TASN Fourth BOARD OF DIRECTORS MEETING 2019-2020

OFFICE/COMMITTEE Area 5 Representative

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

My report has been filed.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

POA 2-A Worked with Education Committee by submitting votes for nominees for scholarships and awards

POA 2-C Submitted article for TASNews for Spring Issues

POA 3-A Continue to reach out to area districts to see if they had questions

On April 13th, I sent an e-mail to the local chapter contacts to check in and let them know that I was available if there were any questions. Prior to the closures, plans were made to go to Allen ISD for their chapter meeting but the meeting was cancelled due to the Covid-19 closures. I will follow up to find out if/when they will have their next meeting. I have completed online votes and have signed up to teach online courses as needed for TASN, awaiting instructions.

**TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form**

_____ 6/29/2020
Online _____
DATE OF MEETING _____ **PLACE OF MEETING**
NAME Janet Bell _____
TYPE OF MEETING Board Meeting _____
OFFICE/COMMITTEE Area 7 Rep/Membership _____

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

Written Report: (List all activities you have participated in relating to TASN since the last meeting.)
*Local Odessa TASN Chapter involved in donation to School Nutrition employee hospitalized a month by Covid 19.
Covid 19, Summer Feeding, and Summer TDA Audit*

TEXAS ASSOCIATION OF SCHOOL NUTRITION
Report Form

JUNE 24, 2020

BOARD MEETING(ZOOM)

DATE OF MEETING

PLACE OF MEETING

NAME SHARON CHINA

TYPE OF MEETING BOARD MEETING

OFFICE/COMMITTEE AREA REPRESENTATIVE 10

Prepare in duplicate and submit one copy to the secretary (white), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting.

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)
MY REPORT HAS BEEN FILED.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)



TEXAS ASSOCIATION OF SCHOOL NUTRITION Report Form

June 29, 2020
DATE OF MEETING

Zoom – Austin, Texas
PLACE OF MEETING

NAME Karen Andrasi, CMP

TYPE OF MEETING 3rd Board Meeting

OFFICE/COMMITTEE Executive Director

Prepare in duplicate and submit one copy to the secretary (White), and one copy to Headquarters (pink). Reports should cover key activities since the last meeting

Oral Report: (The oral report should provide only key information that you have accomplished as it relates to the Plan of Action, general information important to the membership, or a motion.)

It was a difficult decision to move forward and cancel the 2020 TASN Annual Conference. This is the first time in 65 years that there wasn't a conference. The financial impact was huge and the board voted to withdraw \$ 584,000 out of the Edward Jones reserve account to refund the vendors, attendees, and sponsors. This money was also used for the TASN expenses.

Staff hours were reduced and the TASN Staff SEP was halted. We will revisit the schedule and benefits when COVID is over.

Written Report: (List all activities you have participated in relation to TASN since the last meeting.)

Since the last Board Meeting in February 2020, I have participated in the following:
Attended:

- SNA LAC – Washington DC
- SNA Leadership Conference – Virtual due to COVID
- TASN PP&L – Zoom June 9, 2020
- SNA State Ex. – Zoom meeting
- TASN EC/Finance -Zoom meeting June 16, 2020
- No kid Hungry – Zoom June 17, 2020
- TASN Industry Committee -Zoom meeting June 18, 2020
- SNA -: Motivating Yourself and Your Team When Change is Obvious: Tips to Inspire Success During Uncertain Times – Zoom -June 18, 2020

•

Other items:

- Prepared the draft Budget for 2020-2021.
- Prepared the Staff 2020 -2021 Calendar.
- Completed the Quarterly Reports for the 941, SUI, FUTA and Sales Tax.
- Reviewed Investment material sent by Edward Jones to make financially sound decisions for the Association.
- Working with the various hotels and convention centers on our contracts for social distancing and safety.

We are working on locations for the 2021 Partnership Collaboration Summit in either January or April.